

# Amadeus Selling Platform

## Introduction guide

## Welcome to Amadeus Selling Platform

Amadeus Selling Platform is the first universal browser-based point of sale platform designed for travel professionals to increase revenues, work more efficiently and improve customer service. Offering the choice between easy-to-use graphical views and traditional command pages, Amadeus Selling Platform gives travel professionals the advantage to maximize the sale in less time.

## Accessing Amadeus Selling Platform

1. Open an internet window and go to Amadeus Selling Platform Welcome page.
2. Click on the Launch Amadeus Selling Platform link.

The Welcome page also provides you with links to Amadeus Selling Platform related pages.

## Signing in to Amadeus Selling Platform

1. Sign in to Amadeus Selling Platform by filling in the mandatory fields (Agent Sign, initials, Duty code) then click on Sign in. The fields will be pre-filled the next times you sign in.
2. From the sign in window you can also choose what work areas you want to sign in to.



**amadeus**  
Your technology partner

# Amadeus Selling Platform Graphic

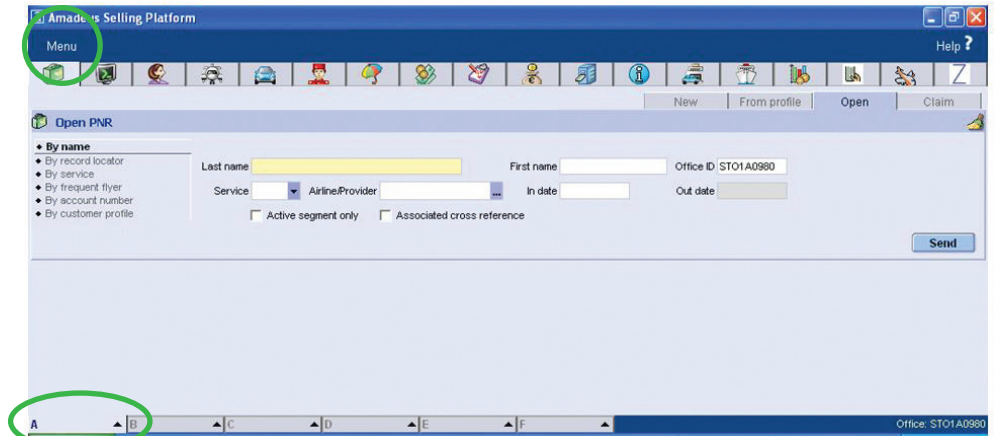
## Navigating

To navigate from one area or field to another just point your cursor where you want to go and click.

Navigation is also partly available via keyboard; please view keyboard shortcuts on Amadeus Agent Zone.

## Getting help

- For a field explanation, click in the field and press F1.
- For details on how to perform the current task, click on the question mark in the upper right corner.



By using the Menu it is possible to customize the desktop, refresh or exit Amadeus Selling Platform. The six available work areas can easily be accessed through the tabs at the bottom.

## Available tabs



PNR



Insurance



Ferry



Command page



Fare



Cruise



Profile



Queue



Price Scheme Manager\*



Air



Service Fee Manager\*



Itinerary+



Car



Ticket and documents



Low Fare



Hotel



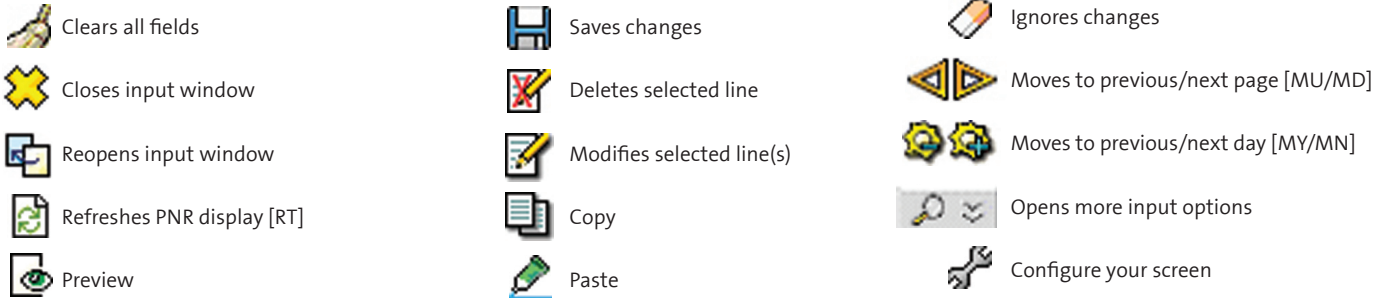
AIS



Agent Zone

\* Note: These tabs can be ordered as additional options.

## Most frequently used icons



Above you find an explanation of the most frequently used icons of the Graphical pages in Amadeus Selling Platform.

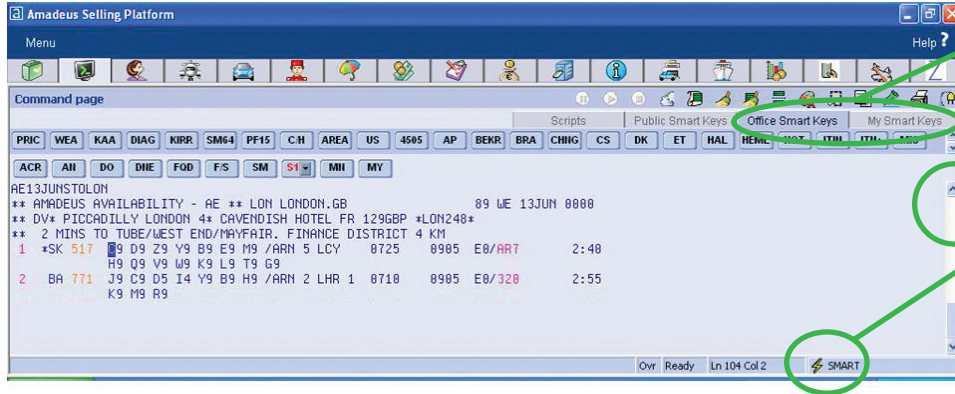
Amadeus Selling Platform: Options -- Web Page Dialog

Tab settings					
Loaded	Rank			Default	Shortcut
✓	1		PNR	<input checked="" type="radio"/>	P
-	2		Command Page	<input type="radio"/>	D
-	3		Profile	<input type="radio"/>	O
-	4		Air	<input type="radio"/>	A
-	5		Car	<input type="radio"/>	C
-	6		Hotel	<input type="radio"/>	H

## Customizing the Desktop

To customize the order of the tabs or set what tab to be displayed by default, click on the Amadeus Selling Platform Menu and choose Options.

# Amadeus Selling Platform Command page

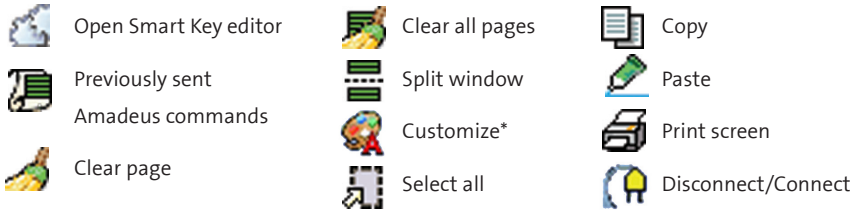


Access the Smart Keys using the toolbar or the keyboard.

Use the scrollbar to access previous screens.

Access the second command page through the flash.

## Available icons



\*Use the customization panel to set e.g. TST and Seat map as graphical displays.

## Exiting Amadeus Selling Platform

To exit Amadeus Selling Platform, click on the Menu and then on Exit.

## Switching to the Command page

The Amadeus Selling Platform Command page, accessible via the Command page icon or by pressing Ctrl+J, allows you to make cryptic entries and to run local scripts. In

the Command page, you can easily navigate using the keyboard. Note that you can work with the same PNR in both Command page and a Graphic tab.

**Do you want to learn more about Amadeus Selling Platform?**

Visit our education section in Amadeus Agent Zone to see our educational offerings and the product information section to find other useful material.