



Amadeus Training

## Reissue & Ticketing

## TURINYS

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# 1 COMMISSION

The commission element (FM) is used to record the commission earned from the sale of a ticket.

The commission is entered (manually or automatically by the system) either as a percentage or as a fixed amount :

- percentage . You can enter this with or without decimals. If you enter decimals, enter 2 decimal points to avoid having incorrect data created in your ticketing system.

Example: FM7.50

- fixed amount. If the commission is a fixed amount, the letter 'A' is specified after the amount. Decimal placement is optional.

The maximum length of the entry is 23 characters excluding the transaction code and passenger/segment association.

## COMMISSION, PERCENTAGE

-----  
Enter:     **FM 7**  
FM         transaction code  
7           percentage

## COMMISSION, AMOUNT

-----  
When you enter an amount as a commission, the number of decimals must correspond to the currency indicated in your office profile.

Enter:     **FM 200 A**  
FM         transaction code  
200        amount (with or without decimals)\*  
A           amount indicator

The system appends a commission indicator to the FM element to indicate how the commission was calculated.

## COMMISSION INFORMATION

-----  
Once you have created the TST, but before you print the ticket, you can request a breakdown of the resulting commission.

This is can either be determined automatically from the Amadeus commission table or by a percentage that you entered manually.

NOTE: in order for the correct airline to be selected in the commission table, you must enter the FV element before requesting the commission breakdown.

When you request a commission breakdown, the following information is displayed:

- the commissio percentage, broken down per segment when sector payment is applicable
- the commission total
- the net fare including taxes
- the gross fare including taxes and commission

To display commssion information from Amadeus commission table, enter:

**TQT/FM**

TQT        transaction code  
/FM        commission indicator

System responce:

|                      |     |
|----------------------|-----|
| Commission for TST 1 |     |
| Percentage           | 7   |
| Commission TTL LTL   | 46  |
| Net incl TAX LTL     | 636 |
| TST total LTL        | 682 |

The percentage amount is taken automatically from the Amadeus commission table and the relevant commission amount then applied.

Note: the information provided by the Amadeus commission table is only applicable if the ticket is issued on the same day.

To display commission information from a percentage entered manually, enter:

**TQT/FM9**

TQT        transaction code  
/FM9       commission indicator, followed by the required commission amount

System response:

|                      |     |
|----------------------|-----|
| Commission for TST 1 |     |
| Percentage           | 9   |
| Commission TTL LTL   | 59  |
| Net incl. TAX LTL    | 623 |
| TST total LTL        | 682 |

## 2 VALIDATING CARRIER

### *Validating Carrier pasirinkimo atvejai*

1. Jeigu jūs turite rezervaciją, kurioje visi skrydžiai yra su SAS kompanija:

|                             |           |
|-----------------------------|-----------|
| SK 743 M 10JUN 4 VNOCPH HK1 | 1300 1340 |
| SK1742 M 17JUN 4 CPHVNO HK1 | 1445 1725 |

tokią rezervaciją galesite atspausdinti **tik** ant **SK** bilietų **blankų**. Agentas gali norėti tokį bilietą spausdinti ant KLM blankų, nes ši kompanija moka 7% komisinių, tuo tarpu SAS - 0%, tačiau negalės to padaryti, nes sistema reikalauja spausdinti bilietą ant to pervežėjo, kuris yra rezervacijoje.

2. Jeigu turite rezervaciją, kurioje yra keletas aviakompanijų:

|                             |           |
|-----------------------------|-----------|
| SK 743 H 10JUN 4 VNOCPH HK1 | 1300 1340 |
| LH3073 B 10JUN 4 CPHFRA HK1 | 1910 2040 |
| LH3070 H 17JUN 4 FRACPH HK1 | 0810 0935 |
| SK1742 H 17JUN 4 CPHVNO HK1 | 1445 1725 |

ir jei esate iškvotavę bendrą kainą visam maršrutui, bilietą galėsite atspausdinti **tiesiai ant SK** blankų, **tiesiai ant LH**, nes abi aviakompanijos priklauso Lietuvos BSP ( ir SK, ir LH yra aviakompanijų sąrašė, kuri matome komanda TGBD-LT) ir jūs turite galimybę rinktis.

3. Jeigu turite rezervaciją, kurioje yra keletas aviakompanijų:

|                             |           |
|-----------------------------|-----------|
| TE 452 M 10JUN 4 VNOLGW HK1 | 1415 1515 |
| TP 357 M 10JUN 4 LHRLIS HK1 | 1810 2040 |
| TP 342 M 17JUN 4 LISLGW HK1 | 1210 1440 |
| TE 453 M 17JUN 4 LGWVNO HK1 | 1615 2105 |

ir jei esate iškvotavę bendrą kainą visam maršrutui, bilietą galėsite atspausdinti **tik** ant **TE** **blankų**, nes TP nepriklauso Lietuvos BSP ( TP nėra aviakompanijų sąrašė, kuri matome TGBD-LT). Taip pat negalėsite bilieto atspausdinti ant aviakompanijos nesančios rezervacijoje (pvz. KL, LH, BA ...), nors ir turinčios 'interline' sutartį tiek su TE, tiek su TP. Sistema reikalauja spausdinti ant to pervežėjo, kuris yra rezervacijoje.

4. Jeigu turite rezervaciją su aviakompanija, kuri nepriklauso Lietuvos BSP:

|                             |           |
|-----------------------------|-----------|
| PG 357 M 10JUN 4 LHRLIS HK1 | 1810 2040 |
| PG 342 M 17JUN 4 LISLGW HK1 | 1210 1440 |

bilietą galėsite atspausdinti ant **bet kurios** aviakompanijos, turinčios '**Interline**' **sutartį** su PG ir priklausančios Lietuvos **BSP**, pvz. TE, BA, KL, LH...

Jei, surinkus komandą TTP gavote atsakymą VALIDATING CARRIER =HR, reiškia HR yra GSA tos aviakompanijos, kuri yra rezervacijoje.

5.(!!!) Jeigu turite rezervaciją:

|                             |             |
|-----------------------------|-------------|
| TE 454 B 10JUN 4 VNOLGW HK1 | 0600 0655   |
| AA 087 B 10JUN 4 LHRORD HK1 | 1030 1250   |
| AA 086 B 17JUN 4 ORDLHR HK1 | 1710 0650+1 |
| TE 455 B 18JUN 5 LGWVNO HK1 | 0950 1440   |

ir esate iškvotavę bendrą kainą, bilieto **negalėsite atspausdinti**. Sistema jums nurodys spausdinti ant TE blankų, nes ji priklauso Lietuvos BSP ir yra rezervacijoje. Tačiau TE su AA neturi 'interline' sutarties ir tokiu atveju turės būti spausdinami du atskiri bilietai.

**IŠVADA: Jei rezervavote maršrutą su keliom aviakompanijom, kurios tarp savęs neturi 'interline' sutarties, NEGALĖSITE ATSPAUSDINTI BILIETO SU BENDRA KAINA!**

Turėkite tai omenyje, prieš suderindami kainą su klientu.

### 3 GENERAL SALES AGENT (GSA) TABLES

These tables list the airlines acting as sales agents for other airlines in a particular country.

Displaying GSA tables

-----  
To display a list of General Sales Agents for airlines in a particular country, enter the following, where XX is the country code:

#### TGGS-D-LT

| COUNTRY | - | LT | GENERAL SALES AGENT |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
|---------|---|----|---------------------|----|----|----|----|----|----|----|----|--|--|--|--|--|--|--|--|--|
| AA      | - | TW |                     |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
| AY      | - | DC | EE                  | FC |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
| C2      | - | HR |                     |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
| GI      | - | HR |                     |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
| HR      | - | AI | AV                  | A3 | A7 | A9 | BP | BR | BW | B4 | CM |  |  |  |  |  |  |  |  |  |
|         |   | CU | CZ                  | C9 | DX | D2 | D6 | E3 | FM | FT | F9 |  |  |  |  |  |  |  |  |  |
|         |   | GU | G3                  | HM | HU | HZ | H2 | H8 | IC | ID | IK |  |  |  |  |  |  |  |  |  |
|         |   | IZ | I9                  | JA | JM | KD | KV | KX | LA | LI | LP |  |  |  |  |  |  |  |  |  |
|         |   | LR | LT                  | MI | MM | MP | MU | MW | M9 | NE | NF |  |  |  |  |  |  |  |  |  |
|         |   | NI | NN                  | NT | NX | OR | PG | PR | PU | P0 | P9 |  |  |  |  |  |  |  |  |  |
|         |   | QB | QC                  | QM | QS | RE | RJ | R3 | SB | SN | S3 |  |  |  |  |  |  |  |  |  |
|         |   | S7 | TA                  | UM | UO | UP | UT | U6 | U8 | U9 | VG |  |  |  |  |  |  |  |  |  |
|         |   | VH | VR                  | VW | V3 | WK | WM | XF | XL | XQ | XR |  |  |  |  |  |  |  |  |  |
|         |   | XY | YG                  | YM | YO | YQ | YR | Y0 | ZA | ZH | Z5 |  |  |  |  |  |  |  |  |  |
|         |   | Z6 | 0D                  | 2K | 2L | 2W | 4L | 4R | 5K | 5L | 6A |  |  |  |  |  |  |  |  |  |
|         |   | 7B | 7D                  | 7E | 7J | 7K | 7V | 8B | 8M | 8U | 9H |  |  |  |  |  |  |  |  |  |
| KL      | - | MP | NW                  |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |
| LK      | - | HR |                     |    |    |    |    |    |    |    |    |  |  |  |  |  |  |  |  |  |

### INTERLINE TICKETING AGREEMENT (ITA) TABLES

Displaying ITA tables

-----  
To display a master list of all carriers for which Amadeus maintains interline ticketing agreements, enter:

#### TGAD

There are 2 types of interline agreements, the multilateral interline traffic agreement (MITA) and the interline traffic participation agreement (MITA one-way).

#### MULTILATERAL INTERLINE TRAFFIC AGREEMENT (MITA):

This agreement allows airlines to sell transportation over the routes of other airlines that are members of the MITA.

#### INTERLINE TRAFFIC PARTICIPATION AGREEMENT (MITA ONE-WAY):

An airline can either be a MITA one-way issuing airline, or a MITA one-way participating airline.

A MITA one-way issuing airline enters an agreement with a MITA one-way participating airline to sell their tickets over the other airline's routes.  
 A MITA one-way participating airline enters an agreement with a MITA one-way issuing airline to accept the issuing airlines' passengers for transportation.

You can request a **list of interline agreements for a particular airline**.  
 To display the list of airlines that airline XX has inteline agreements with, enter:

**TGAD-XX**

Partial response:

```
--AIRLINES HAVING AGREEMENT WITH: HP
AA TP - AC TP - AD TP - AE TP -
AF TP - AI TP - AM TP - AN TP -
```

Note: the code 'TP' in the table means 'Ticketing and PTA'. The code 'E' means 'Electronic ticketing'.  
 If an asterisk (\*) is shown next to an airline code in the table, it means that there are exeptions to this agreement.

For example:

```
FG TP - FI TP - FJ TP - FN TP -
FQ TP - FU TP - F4 TP *- GA TP -
```

To display the exeptions **between two airlines** concerned, include both airline codes followed by an asterisk, for example:

**TGAD-AZ/JU\***

Response:

```
--EXCEPTIONS BETWEEN AZ AND JU
YU IT B
```

Note: the code 'B' means 'Both directions'.

In the example above, the agreement between AZ and JU applies only for journeys between YU and IT (in both directions).

To check the **agreement between two specific airlines**, include botht airline codes, but do not add an asterisk. The airline you enter first is the validating or issuing airline.

Enter, for example:

**TGAD-UA/BT**

TGAD            transaction code  
-UA            dash and the two-character airline code of the **validating airline**  
/BT            slash and the two-character airline code of the **transporting airline**

Response:

```
--AIRLINES HAVING AGREEMENT WITH: UA  
BT T P
```

Explanation of system response:

Airline UA has a ticketing and PTA agreement with airline BT.

To check if BT, as validating or issuing airline has an interline ticketing agreement with UA, enter:

**TGAD-BT/UA**

Response:

**AIRLINE NOT IN TABLE**

Explanation of system response:

Airline BT, as issuing airline, has no ticketing agreements with UA. This means that airline BT can not issue UA flights on BT ticket stock for transportation. UA, however, can issue tickets for transportation on BT.

You can also find the information about interline agreements in airline's information pages:

**GG AIR LH INTER**  
**GG AIR SK INTER**  
**GG AIR BT INTER**  
**GG AIR FI INTER**  
**GG AIR OS INTER**

## 4 REISSUING TICKETS

### HE TICKET REIS

You need to reissue a ticket when there has been a change of airlines, reservations or/and routing after the ticket has been issued, but prior to completion of the journey.

There are three methods of processing a reissue.

1. Creating a manual TST using the **TTC** transaction
2. Updating an already existing TST using the **TTU** transaction
3. Repricing the itinerary and creating a new TST using the **FXP** transaction

You can use the Amadeus system to recalculate a fare.  
You use the **FQD** transaction to obtain past date fares up 12 months.

**Note:** A past date display for US/Canada/Transborder is limited to seven days.

You can use the **FQP** and the **FXP** transaction to recalculate the fare, with point of sale/ticketing override and past date option.

**Note:** The past date calculations using **FQP** and **FXP** are not guaranteed because the fare notes used are for the current date.

### 4.1 VOLUNTARY REROUTING

#### Method 1: Creating a Manual TST Using the TTC Transaction

##### The PNR

1. Book new flights.
2. Cancel unwanted flights.
3. Enter the **FO** element. The check digit is optional.

**FO 117-1234567890 3 C23 NYC12JUL0X/8049876**

4. Cancel the **FH** or **FA** element.
5. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue:

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-  
/ALHNYC/R,NYC,12JUL0X**

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

6. Enter the old form of payment and the new, if any.
7. Create a TST shell using the **TTC** transaction, including the segments you want to issue.

### **The TST**

8. Display the TST using **TQT**.
9. Fill in the TST using either panel mode or cryptic mode, **TTI**.

*Origin and Destination*, the entire itinerary.

**TTI/D XXXYYY**

*Sales Indicator*, carry forward from original ticket.

**TTI/S SITI**

*Fare Basis*, taken from the ticket image

**TTI/B XXX**

*Not-Valid-After*, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

**TTI/VXX 12JUL**

*Baggage Allowance*, taken from the ticket image.

**TTI/A20K**

Enter the new *Base Fare* in the currency of the country of origin.

*Equivalent Currency* (if any)

*Old Tax* in the currency of payment, and

*New Tax* (if any) in the currency of country where the reissue takes place.

*Total Amount*, in the currency of country where the reissue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

**TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92**

*Bankers' Rate*, used to convert the additional collection into the currency of the country where the reissue takes place, if different from the currency of country of origin.

**TTI/K1.15955**

**Note:** All information is taken from the ticket image.

10. *Fare Calculation*, taken from the ticket image. The date of the first flown segment can be included.

**TTI/C12JUL0X**

Enter the validating carrier - the same as for the original document - and issue the ticket.

**TTP/V YY**

## **Method 2: Updating an Existing TST**

### **The PNR**

1. Book new flights.
2. Update the TST with the segments you want to issue.

**TTU/T1/S3-4**

3. Cancel unwanted flights.
4. Enter the **FO** element. The check digit is optional.

**FO 117-1234567890 3 C23 NYC12JUL0X/8049876**

5. Cancel the **FH** or **FA** element.
6. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue:

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-  
/ALHNYC/R, NYC, 12JUL0X**

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

7. Enter the old form of payment, and the new (if any).

### **The TST**

8. Display the TST, **TQT**.
9. Fill in the TST using either panel mode or cryptic mode, **TTI**.  
*Origin and Destination*, the entire itinerary.

**TTI/D XXXYYY**

*Fare Basis*, taken from the ticket image

**TTI/B XXX**

*Not-Valid-After*, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

**TTI/VXX 12JUL**

*Baggage Allowance*, Taken from the ticket image.

**TTI/A20K**

See the *IATA Ticketing Handbook*, Monetary Entries.

Enter the new *Base Fare* in the currency of the country of origin.

*Equivalent Currency* (if any).

*Old Tax* in the currency of payment, and

*New Tax* (if any) in the currency of country where the reissue takes place.

*Total Amount*, in the currency of country where the re-issue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

**TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92**

*Bankers' Rate*, used to convert the additional collection into the currency of the country where the reissue takes place, if different from the currency of country of origin.

**TTI/K1.15955**

**Note:** All information is taken from the ticket image.

10. *Fare Calculation*, taken from the ticket image. The date of the first flown segment can be included.

**TTI/C12JUL0X**

Enter the validating carrier - the same as for the original document - remove the PNR CHNG flag and issue the ticket.

**TTP/F/V YY**

**Method 3: Repricing Using FXP**

**The PNR**

1. Book new flights.
2. Cancel unwanted flights.
3. Enter open segments or book segments, (fictitious, for the already flown part).

4. Cancel any active TSTs.
5. Price the itinerary using **FXP**, override sales indicator and past date:

**FXP/R, NYC, 12JUL0X**

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

6. Enter the **FO** element. The check digit is optional.

**FO 001-1234567890 3 C23 NYC12JUL0X/8049876**

7. Cancel the **FH** or **FA** element.
8. Enter the old form of payment, and the new, if any.

**The TST**

9. Display the TST, **TQT**.
10. Fill in the TST using either panel mode or cryptic mode, **TTI**.

*Not-Valid-After*, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

**TTI/VXX 12JUL**

Enter the new *Base Fare* in the currency of the country of origin.

*Equivalent Currency* (if any).

*Old Tax* in the currency of payment, and

*New Tax* (if any) in the currency of country where the reissue takes place.

*Total Amount*, in the currency of country where the reissue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

**TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92**

*Bankers' Rate*, used to convert the additional collection into currency of payment, if different from the currency of the country of origin.

**TTI/K1.15955**

**Note:** All information is taken from the ticket image.

Enter the validating carrier - the same as for the original document - and issue the ticket.

**TTP/F/V YY**

## **4.2 TICKET EXCHANGE OPTION TTI/EXCH**

The **TTI/EXCH** option is useful when you have to make a document exchange. It automatically converts an existing TST to a manual one, with the following changes:

- The pricing indicator is converted to **M** (manual)

However, for a negotiated fares TST (F, G, or B type) the issue indicator is changed to **R** or **Y**. If the ticketing server is not Central Ticketing, the TST type is changed to **M**, and all negotiated fares data is lost. For Central Ticketing offices, the TST indicator is changed to **B** and negotiated fares data remains untouched.

- The issue identifiers **F/I/U** are converted respectively into **R/Y/W**.
- The equivalent amount currency is converted to **0** (blank) if present. There is no change if it is not present.
- The Bankers' rate is converted to **0** (blank) if present. There is no change if it is not present.
- The new tax indicator **X** is converted to **O** (old).
- The total amount is converted to **0**. There is no change if it is already **0**.
- The total amount currency is converted into the default currency of the reissuing location. If the currency is the same, there is no change.
- The form of payment becomes an old form of payment **O/** followed by the original form of payment after the primary **FP** transaction.
- In the fare calculation, any **XF** tax is automatically changed into **PD XF** tax.

Now you can update the TST to reflect the exchange.

**Note:** This option is not available in the US.

Here is an automatically priced TST:

```

TST00001      NCE1A0900 BE/14MAR I 0              OD PARPAR SI SITI
T-
FXP
  1. LECLERC/MURIEL MRS
  1  CDG DL 8600 C 24JAN 0825  OK CRWB              PC
  2  O JFK DL 8601 C 31JAN 1710  OK CRWB              PC
      CDG
FARE  F EUR      5132.00
TAX01 X EUR      10.68QXAP TAX02 X EUR      6.66FRSE TAX03 X EUR      8.05FRTI
TAX04 X EUR      4.51YCAE TAX05 X EUR     12.09USAP TAX06 X EUR     12.09USAS
TAX07 X EUR      2.80XACO TAX08 X EUR      6.32XYCR TAX09 X EUR      2.26AYSE
TAX10 X EUR      2.71XF
TOTAL  EUR      5200.17
PAR DL NYC Q8.00 2769.50DL PAR Q8.00 2769.50NUC5555.00END
ROE0.923812 XF JFK3

  4.FP CASH
>

```

## TTI/EXCH

System Response:

```

TST00001      NCE1A0900 BE/14MAR M 0              OD PARPAR SI SITI
T-
FXP
  1. LECLERC/MURIEL MRS
  1  CDG DL 8600 C 24JAN 0825  OK CRWB              PC
  2  O JFK DL 8601 C 31JAN 1710  OK CRWB              PC
      CDG
FARE  R EUR      5132.00
TAX01 O EUR      10.68QXAP TAX02 O EUR      6.66FRSE TAX03 O EUR      8.05FRTI
TAX04 O EUR      4.51YCAE TAX05 O EUR     12.09USAP TAX06 O EUR     12.09USAS
TAX07 O EUR      2.80XACO TAX08 O EUR      6.32XYCR TAX09 O EUR      2.26AYSE
TAX10 O EUR      2.71XF
TOTAL  EUR      0.00
PAR DL NYC Q8.00 2769.50DL PAR Q8.00 2769.50NUC5555.00END
ROE0.923812 PD XF JFK3

  4.FP O/CASH
>

```

## Taxes

To add a new tax, enter, for example:

**TTK/XEUR3.92FRSE**

|                |  |
|----------------|--|
| <b>TTK</b>     | Transaction code   |
| <b>/X</b>      | Slash followed by the tax identifier ( <b>X</b> = new tax, <b>O</b> = old tax) |
| <b>EUR3.92</b> | Currency code (optional) and amount  |
| <b>FR</b>      | ISO country code or tax type code  |
| <b>SE</b>      | Tax nature code (optional)   |

**Note:** Before you add, delete, or change a tax field, you must ensure that the TST total is updated to reflect the new total amount.

To change the tax identifier of a new tax to old, enter, for example:

**TTK/X3-O**

|            |   |
|------------|---|
| <b>TTK</b> | Transaction code  |
| <b>/X</b>  | Slash followed by the update, modification, or deletion indicator |
| <b>3</b>   | Tax number  |
| <b>-O</b>  | Dash followed by the identifier ( <b>O</b> ) for old tax          |

The tax amount, currency, and tax code remain unchanged. The base fare, equivalent fare, and other taxes are retained.

## **Refundable Tax**

In some markets the BSP or ARC requires taxes to be handled separately when you reissue a ticket. If you have part of a tax, or a completely unused tax to refund after you have recalculated the new fare, you update the tax panel with the amount.

The entry to update the tax panel with a refundable tax is:

**TTI/QUSD22.00US -OR TTK/QUSD22.00US**

|                    |   |
|--------------------|---|
| <b>TTI -or TTK</b> | Transaction code  |
| <b>/Q</b>          | Slash followed by the refundable tax indicator          |
| <b>USD22.00</b>    | Currency code and the amount                            |
| <b>/US</b>         | Slash followed by the ISO country code or tax type code |

## **Refundable Passenger Facility Charges**

The entry to update the tax panel with a refundable PFC is:

**TTI/HEWR3 -OR TTK/HEWR3**

|                    |  |
|--------------------|--|
| <b>TTI -or TTK</b> | Transaction code                               |
| <b>/H</b>          | Slash followed by the refundable PFC indicator |
| <b>EWR</b>         | 3-letter airport code                          |

3 The amount

**Note:** PFCs are market-specific.

### 4.3 ORIGINAL FORM OF PAYMENT

**HE FP**

Your form of payment entry must include the original form of payment and the new form of payment, when applicable.

The original form of payment entry when there was only one payment method is:

#### **FPO/CASH**

The letter **O** following the form of payment transaction code indicates that this is the original form of payment. You can add up to three original forms of payment separated by a plus sign (+):

#### **FPO/CASH+CHECK+CCAX37149635377004/1209**

For a ticket reissue involving an additional collection, enter the additional payments after the +/- sign:

#### **FPO/CHECK+/**CASHEUR200.95****

|                  |                                     |
|------------------|-------------------------------------|
| <b>FPO</b>       | Transaction code                    |
| <b>/CHECK</b>    | Original form of payment            |
| <b>+/</b>        | Separator                           |
| <b>CASH</b>      | Additional form of payment          |
| <b>EUR200.95</b> | Additional amount and currency code |

You enter the original form of payment followed by the new form of payment, currency code, and amount of the additional collection.

### 4.4 EXCHANGING DOCUMENTS

**HE FO**

To exchange one document for another, enter for example:

#### **FO 017-4402678345FRA11NOV0X**

|                       |                             |
|-----------------------|-----------------------------|
| <b>FO</b>             | Transaction code            |
| <b>017-4402678345</b> | Original ticket number      |
| <b>FRA</b>            | City code of original issue |

**11NOV0X**

Date of original issue

You can also include the check digit with any ticket number. The check digit is optional. If included it immediately follows the last digit of the ticket number.

**FO 017-44027643912FRA11NOV0X**

If you are exchanging specific coupon numbers, they are indicated with the letter **C** and follow the ticket number. Entering the check digit is optional.

**FO 017-44025439081C1234FRA11NOV0X**

To exchange conjunction tickets, enter:

**FO 017-4402764391-93FRA11NOV0X**

Here is an example of conjunction tickets using coupon numbers. Entering coupon numbers is mandatory in the U.S. The check digit is optional.

**FO 017-44027643912C1234-924C1234FRA11NOV0X**

You can add the IATA number to your entry. It is added at the end preceded by a slash:

**FO 017-4402679126FRA11NOV0X/2020968**

Here is an example of two original documents being exchanged:

**FO 017-4402590456FRA11NOV0X/005-4404786557PAR12DEC0X**

Here is an example of two original issue tickets and one exchange for document with a USD value of 500.00:

**FO 017-4404569334-35FRA11NOV0X/007-4409678983NYC18DEC0X/USD500.00**

There are four important points to remember when reissuing tickets:

- The exchange-for portion of your **FO** entry cannot contain more than two exchange-for documents.
- You can use both passenger and segment association in the **FO** entry.
- The maximum length of your entry cannot exceed 126 characters, excluding the transaction code and passenger and segment association.
- If your entry exceeds one line of text, the system automatically wraps the text to the next line.

**Note:** Entering coupon numbers is mandatory in the U.S.

Pateiksime keletą konkrečių dažniausiai pasitaikančių *reissue* pavyzdžių.

## **4.5 INVOLUNTARY REROUTING**

When reissuing a ticket for an involuntary rerouting you must indicate:

- An endorsement when the fare is different.
- The involuntary rerouting indicator, the letter **I**, in the fare calculation element.

When the rerouting is involuntary, the IATA Ticketing Handbook requires you to enter an endorsement in the **FE** field. These endorsements are:

| Entry                | When The Fare    |
|----------------------|------------------|
| <b>INVOL REROUTE</b> | Remains the same |
| <b>INVOL UP</b>      | Is increased     |
| <b>INVOL DOWN</b>    | Is decreased     |

## The PNR

1. Book new flights.
2. Cancel unwanted flights.
3. Update the TST with the segments you want to issue:

**TTU/T1/S3-4**

4. Enter the **FO** element. The check digit is optional.

**FO 001-1234567890 3 C23 NYC12JUL0X/8049876**

4. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue.

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-  
/ALHNYC/R,NYC,12JUL0X**

Determine if the new fare remains the same or if it is decreased or increased.

6. Cancel the **FH** or **FA** element.
7. Enter the old form of payment.
8. Enter an endorsement element.

## The TST

9. Display the TST, **TQT**.
10. Fill in the TST using either panel mode or cryptic mode, **TTI**.  
*Origin and Destination*, the entire itinerary.

**TTI/D XXXYYY**

*Fare Basis*, taken from the ticket image.

**TTI/B XXX**

*Not-Valid-After*, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

**TTI/VXX 12JUL**

*Baggage Allowance*, applicable to the fare originally paid.

**TTI/APC**

Change the reissue indicator to **R** and the old tax indicator **O** to **0** (zero) in the total amount. If the reissue takes place in another country than the country of origin, change the currency code in the total, even if 0 (zero).

**TTI/RUSD3744/OUUSD13.20US/TEUR0**

11. *Fare Calculation*, insert **I-**. The date of the first flown segment can be included.

**TTI/CI-12JUL0X**

Enter the validating carrier, remove the PNR change flag and issue the new ticket.

**TTP/F/V YY**

## 4.6 NAME CHANGE REISSUE

Jonas Jonaitis turi bilieta:

Bilieto numeris: 657-1234567890

Date of issue: 20JAN08

Place of issue: VNO IATA 68321111

Original issue: -

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  24JAN08/0744Z  24DRT6
VNOLJ2902/0001AA/24JAN07
1.JONAITIS/JONASMR
2  BT 655 K 10FEB 6 VNOLGW HK1          1530 1625  *1A/
3  BT 656 K 17FEB 6 LGWVNO HK1         S  1710 2155  *1A/
4 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A
5 TK TL24JAN/VNOLJ2902
6 FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
```

>**TQT**

```
TST00001      VNOLJ2902 AA/24JAN I 0 LD 26JAN08 OD VNOVNO SI
T-
FXB/R,UP
1.JONAITIS/JONASMR
1  VNO BT 655 K 10FEB 1530 OK KOWLT          10FEB10FEB 20K
2  O LGW BT 656 K 17FEB 1710 OK KOWLT          17FEB17FEB 20K
VNO
FARE F LTL          530.00
TX001 X LTL          50.00LTDP TX002 X LTL          53.00GBAD TX003 X LTL          40.00UBAS
TOTAL LTL           673.00
VNO BT LON102.06BT VNO102.06NUC204.12END ROE2.596329

6.FE BT ONLY/RESTRICTIONS APPLY
```

1. Keičiame pavardę:

**1/1Petraitis/Petras MR**

2. Pakeičiame “reissue” reikalingus TST laukus su komanda:

## TTI/EXCH/T1

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  24JAN08/0744Z   24DRT6
VNOLJ2902/0001AA/24JAN07
  1. PETRAITIS/PETRASMR
  2  BT 655 K 10FEB 6 VNOLGW HK1      1530 1625  *1A/
  3  BT 656 K 17FEB 6 LGWVNO HK1      S 1710 2155  *1A/
  4 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A
  5 TK TL24JAN/VNOLJ2902
  6 FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
*TRN*
>tti/exch/t1
TST00001  PC VNOLJ2902 AA/24JAN M 0 LD 26JAN07 OD VNOVNO SI
T-
FXB/R,UP
  1. PETRAITIS/PETRASMR
  1  VNO BT 655 K 10FEB 1530 OK KOWLT      10FEB10FEB 20K
  2  O LGW BT 656 K 17FEB 1710 OK KOWLT      17FEB17FEB 20K
  VNO
FARE  R LTL      530.00
TX001  O LTL      50.00LTDP TX002  O LTL      53.00GBAD TX003  O LTL      40.00UBAS
TOTAL  LTL      0.00
VNO BT LON102.06BT VNO102.06NUC204.12END ROE2.596329

  6.FE BT ONLY/RESTRICTIONS APPLY
  7.FP O/CASH
  8.FO 657-1234567890VNO20JAN07/68321111/657-12345678906
```

3. Įvedame “original issue” dokumento numerį:  
**FO657-1234567890VNO20JAN08/68321111**
4. Nuimam PC (PNR changes) ženklą nuo TST:

## TTF

5. Spausdinam naują bilieta: **TTP**

## 4.7 VOLUNTARY REISSUE OF TOTALLY UNUSED TICKETS

1. Naujam maršrutui taikomos **kainos, mokesčiai ir ROE**, galiojantys **pagal naują išskridimo datą**.
2. Perrašytas bilietas galioja metus nuo **naujos** pirmo skrydžio **datos**, o jei nėra vienas kuponas nepanaudotas, bilietas galioja 1metus nuo **perrašymo datos**. Pvz., keleivis turi visiškai nepanaudotą bilietą, išrašytą 08JUN07, kuris galioja iki 08JUN08 Keleiviui reikia perrašyti bilietą ir naują skrydžio data yra 07JUN08 vadinasi perrašyto bilieto galiojimo laikas bus iki 07JUN09

### With NO ADC

Pirmas Keleivis turi bilietą:

Bilieto numeris: 657-1234567891

Date of issue: 20JAN08

Place of issue: VNO IATA 68321111

Original issue: -

Keleivis keičia abiejų skrydžių datas į 31JAN ir 07FEB

RP/VNOLJ2902/VNOLJ2902 AA/SU 20JAN08/1747 JZHFQM

1. KELEIVIS/PIRMASMR

2 SK9661 Y 01FEB 4 VNOC PH HK1 0640 0715\*1A/  
 3 SK 565 Y 01FEB 4 CPHCDG HK1 3 0820 1015\*1A/E\*  
 4 SK1568 Y 08FEB 4 CDGCPH HK1 1 0705 0855\*1A/E\*  
 5 SK9662 Y 08FEB 4 CPHVNO HK1 3 0935 1205\*1A/  
 6 AP VNO 370 5 2726869 - AMADEUS LITHUANIA -A  
 7 TKL25JAN  
 8 FP CASH

01 KELEIVIS/PIRMA\*

LAST TKT DTE 31JAN08 - DATE OF ORIGIN

|      | AL | FLGT | BK | T | DATE  | TIME | FARE BASIS | NVB | NVA | BG |
|------|----|------|----|---|-------|------|------------|-----|-----|----|
| VNO  |    |      |    |   |       |      |            |     |     |    |
| XCPH | SK | 9661 | Y  | Y | 31JAN | 0640 | YBLFLEX    |     |     | 20 |
| PAR  | SK | 0565 | Y  | Y | 31JAN | 0820 | YBLFLEX    |     |     | 20 |
| XCPH | SK | 1568 | Y  | Y | 07FEB | 0705 | YBLFLEX    |     |     | 20 |
| VNO  | SK | 9662 | Y  | Y | 07FEB | 0935 | YBLFLEX    |     |     | 20 |

LTL 2010.00 31JAN07VNO SK X/CPH SK PAR387.08SK X/CPH  
 SK VNO387.08NUC774.16END ROE2.596329  
 LTL 25.00QX XT LTL 66.00ZO LTL 4.00IZ LTL 14.00FR LTL  
 LTL 50.00LT 31.00FR  
 LTL 115.00XT  
 LTL  
 2200.00

1. Tikriname, ar bilietas galioja. Bilieto nėra vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JAN08
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesť už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Pakeičiame rezervaciją:

### **SB31JAN2,3/07FEB4,5**

6. Prikabiname naują kainą, kuri yra visiškai tokia pati, kaip ankstesnė:  
**FXP**
7. Sutvarkome TST pagal "reissue" reikalavimus:

### **TTI/EXCH/T1**

|                     |   |             |           |             |            |                       |
|---------------------|---|-------------|-----------|-------------|------------|-----------------------|
| TST00001            | VNOLJ2902   | AA/25JAN    | M 0 LD    | 20JAN08     | OD VNOVNO  | SI                    |
| T-                  |   |             |           |             |            |                       |
| FXP                 |   |             |           |             |            |                       |
| 1.KELEIVIS/PIRMASMR |   |             |           |             |            |                       |
| 1                   | VNO   | SK 9661     | Y 31JAN   | 0640        | OK YBLFLEX | 31JAN 20K             |
| 2                   | X CPH   | SK 565      | Y 31JAN   | 0820        | OK YBLFLEX | 31JAN 20K             |
| 3                   | O CDG   | SK 1568     | Y 07FEB   | 0705        | OK YBLFLEX | 31JAN 20K             |
| 4                   | X CPH   | SK 9662     | Y 07FEB   | 0935        | OK YBLFLEX | 31MAR 20K             |
| VNO                 |   |             |           |             |            |                       |
| FARE                | R   | LTL         | 2010.00   |             |            |                       |
| TX001               | O   | LTL         | 25.00QXAP | TX002 O LTL | 50.00LTDP  | TX003 O LTL 66.00ZOAE |
| TX004               | O   | LTL         | 4.00IZEB  | TX005 O LTL | 14.00FRSE  | TX006 O LTL 31.00FRTI |
| TOTAL               | LTL   | 0.00        |           |             |            |                       |
| VNO SK X/CPH SK     | PAR387.08   | SK X/CPH SK | VNO387.08 | NUC774.16   | END        |                       |
| ROE                 | 2.596329  |             |           |             |            |                       |
| 8.FP                | O/CASH  |             |           |             |            |                       |
| 9.FV                | BT  |             |           |             |            |                       |
| 10.FO               | 657-1234567891VNO20JAN08/68321111/657-12345678910 |             |           |             |            |                       |
| 11.FP               | O/CASH  |             |           |             |            |                       |

8. Įrašome "original issue":  
**FO657-1234567891VNO20JAN08/68321111**
9. Spausdiname naują bilietą:  
**TTP**

## With ADC

### Upgrade

Antras Keleivis turi bilieta:

Bilieto numeris: 657-1234567892

Date of issue: 20JAN08

Place of issue: VNO IATA 68321111

Original issue: -

Keleivis kečia grįžimo datą į 17FEB

|  |          |                       |                                 |
|--|----------|-----------------------|---------------------------------|
| RP/VNOLJ2902/VNOLJ2902   | AA/SU    | 20JAN08/1844Z         | 3K9JCH                          |
| 1.KELEIVIS/ANTRASMR  |          |                       |                                 |
| 2  | BT 223 Q | 11FEB 7 VNOMUC HK1    | 1050 1250 *1A/                  |
| 3  | BT 224 H | 16FEB 5 MUCVNO HK1    | 1 1325 1720 *1A/                |
| 4 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A                     |          |                       |                                 |
| 5 TK TL25JAN/VNO1A0980   |          |                       |                                 |
| 6 FE PAX VALID ON BT/SK RESTRICTIONS APPLYPER FARE COMPONENT /S2-3 |          |                       |                                 |
| TST00001 VNOLJ2902 AA/25JAN I 0 LD 28JAN08 OD VNOVNO SI            |          |                       |                                 |
| FXB  |          |                       |                                 |
| 1.KELEIVIS/ANTRASMR  |          |                       |                                 |
| 1  | VNO BT   | 223 Q 11FEB 1050      | OK QOW 20K                      |
| 2  | O MUC BT | 224 H 16FEB 1325      | OK HOW 20K                      |
| VNO  |          |                       |                                 |
| FARE   | F LTL    | 1020.00               |                                 |
| TX001  | X LTL    | 50.00LTDP TX002 X LTL | 49.00RAEB TX003 X LTL 20.00DESE |
| TOTAL  | LTL      | 1139.00               |                                 |
| VNO BT MUC186.80BT VNO206.06NUC392.86END ROE2.596329               |          |                       |                                 |
| 6.FE VALID ON BT/SK RESTRICTIONS APPLYPER FARE COMPONENT           |          |                       |                                 |

1. Tikriname, ar bilietas galioja. Bilieto nė vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JAN09
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesį už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Paskaičiuojame naują kainą. Tam galima naudoti FQD, FQP komandas arba rezervuoti norimą skrydį ir kainą iškvotuoti rezervacijoje su FXP.

**FQPVNO/ABT/D11FEB/CQMUC-/D17FEB/ABT/CYVNO**

|  |      |       |             |       |      |  |
|--|------|-------|-------------|-------|------|--|
| FQPVNO/ABT/D11FEB/CQMUC-D17FEB/ABT/CYVNO |      |       |             |       |      |  |
| * FARE BASIS *                           | DISC | * PTC | * FARE<LTL> | * MSG | *T   |  |
| 01 QBLECO+YB* *                          |      | * 1   | * 1774.00   | *SR   | *Y   |  |
| 02 QOWLT+YOW* *                          |      | * 1   | * 1434.00   | *     | *Y   |  |
| 03 QBLECO+YO* *                          |      | * 1   | * 1414.00   | *SR   | *Y   |  |
| *1,3*                                    |      |       |             |       |      |  |
| *2-3*                                    |      |       |             |       |      |  |
| >  |      |       |             | PAGE  | 1/ 1 |  |

**FQQ2**

|   |         |      |            |                |              |          |
|---|---------|------|------------|----------------|--------------|----------|
| 02 QOWLT+YOW* *                         |         | * 1  | * 1434.00  | *              | *Y           |          |
| LAST TKT DTE 28JAN08 - SEE ADV PURCHASE |         |      |            |                |              |          |
| -----                                   |         |      |            |                |              |          |
| AL FLGT                                 | BK T    | DATE | TIME       | FARE BASIS     | NVB          | NVA BG   |
| VNO                                     |         |      |            |                |              |          |
| MUC BT                                  | Q       | Q    | 11FEB      | QOWLT          | 11FEB        | 11FEB 20 |
| VNO BT                                  | Y       | Y    | 17FEB      | YOWLT          | 17FEB        | 17FEB 20 |
| LTL                                     | 1315.00 |      | 11FEB07VNO | BT MUC186.80BT | VNO319.68NUC |          |
|   |         |      | 506.48END  | ROE2.596329    |              |          |
| LTL                                     | 50.00LT |      |            |                |              |          |
| LTL                                     | 49.00RA |      |            |                |              |          |
| LTL                                     | 20.00DE |      |            |                |              |          |
| LTL                                     | 1434.00 |      |            |                |              |          |
| TICKETS ARE NON-REFUNDABLE              |         |      |            |                |              |          |
| ENDOS BT ONLY/RESTRICTIONS APPLY        |         |      |            |                |              |          |

Skaičiuojame Additional Collection:

**ADC = New Fare – Old Fare + New Taxes**

ADC = 1315 – 1020 = 295LTL

6. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.  
FXP, TTU arba TTC:

```

--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  20JAN08/0725Z   3K9JCH
 1.KELEIVIS/ANTRASMR
 2 BT 223 Q 11FEB 7 VNOMUC HK1          1050 1250 *1A/
 3 BT 224 Y 17FEB 6 MUCVNO HK1          1 1420 1725 *1A/
 4 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
 5 TK TL25JAN/VNO1A0980
 6 FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
>tqt
T      P/S  NAME                      TOTAL          FOP          SEGMENTS
1      .1  KELEIVIS/ANTRASMR          LTL            315.00          2-3

DELETED TSTS
1      A    KELEIVIS/ANTRASMR          LTL            1099.00
*TRN*
>TQT/T1
TST00001      VNOLJ2902 AA/26JAN M 1 LD 28JAN08 OD VNOVNO SI
T-
FXP
 1.KELEIVIS/ANTRASMR
 1      VNO BT  223 Q 11FEB 1050  OK QOW          11FEB11FEB 20K
 2      O MUC BT  224 Y 17FEB 1420  OK YOWLT          17FEB17FEB 20K
      VNO
FARE  R LTL      1315.00
TX001 O LTL      50.00LTDP TX002 O LTL      49.00RAEB TX003 O LTL      20.00DESE
TOTAL  LTL      295.00
VNO BT MUC186.80BT VNO319.68NUC506.48END ROE2.596329

 6.FE BT ONLY/RESTRICTIONS APPLY
 7.FO 657-1234567892VNO20JAN08/68321111/657-12345678921
 8.FP O/CASH+/CASH

```

ADC suvesti yra komanda **TTK/T1/T315**

7. Įrašome "original issue":  
**FO657-1234567892VNO20JAN08/68321111**
8. Form of Payment:  
**FPO/CASH+/CASH**
9. Spausdiname naują bilietą ir išrašome MCO už keitimą:  
**TTP**

## Rerouting

Trečias Keleivis turi bilietą:

Bilieto numeris: 657-1234567892

Date of issue: 20JAN08

Place of issue: VNO IATA 68321111

Original issue: -

Keleivis nori skristi VNO-CPH-PAR-CPH-VNO 18-25FEB

```

--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  26JAN08/0808Z  3OAP9W
  1.KELEIVIS/TRECIASMR
  2  SK2749 Y 15FEB 4 PLQCPH HK1          0635 0655  *1A/E*
  3  SK2746 Y 20FEB 2 CPHPLQ HK1          3 1250 1500  *1A/E*
  4  AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
  5  TK TL26JAN/VNO1A0980
  6  FP CASH
  7  FV BT
>tqt
TST00001      VNOLJ2902 AA/26JAN I 0 LD 15FEB08 OD PLQPLQ SI
T-
FXP
  1.KELEIVIS/TRECIASMR
  1  PLQ SK 2749 Y 15FEB 0635  OK YBLFLEX          20K
  2  O CPH SK 2746 Y 20FEB 1250  OK YBLFLEX          20K
    PLQ
FARE  F LTL      1900.00
TX001 X LTL      40.00LTDP TX002 X LTL      58.00ZOAE
TOTAL  LTL      1998.00
PLQ SK CPH365.90SK PLQ365.90NUC731.80END ROE2.596329

  6.FP CASH
  7.FV BT

```

1. Tikriname, ar bilietas galioja. Bilieto nė vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JAN09
2. Tikriname “Endorsements/Restrictions” įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokestį už keitimą (ant MCO)
3. Ar yra “interline agreement” su “original issuing” carrier.
4. Ar reikalingas endorsement’as?
5. Paskaičiuojame naują kainą. Tam galima naudoti FQD, FQP komandas arba rezervuoti norimą skrydį ir kainą iškvotuoti rezervacijoje su FXP.

### FQPVNO/D18FEB/ASK/CYCPHPAR-/D25FEB/ASKCPHVNO

```

FQPVNO/D18FEB/ASK/CYCPHPAR-/D25FEB/ASKCPHVNO
* FARE BASIS * DISC * PTC * FARE<LTL> * MSG *T
01 Y * * 1 * 6163.00 * *Y
02 YBLFLEX+Y* * * 1 * 3537.00 * *Y
03 YBLFLEX * * 1 * 2200.00 * *Y
*2*FARE VALID FOR E TICKET ONLY
> PAGE 1/ 1
*TRN*
>fqq3
FQQ3
03 YBLFLEX * * 1 * 2200.00 * *Y
LAST TKT DTE 18FEB08 - DATE OF ORIGIN
-----
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG
VNO
XCPH SK Y Y 18FEB YBLFLEX 20
PAR SK Y Y YBLFLEX 20
XCPH SK Y Y 25FEB YBLFLEX 20
VNO SK Y Y YBLFLEX 20
LTL 2010.00 18FEB07VNO SK X/CPH SK PAR387.08SK X/CPH
SK VNO387.08NUC774.16END ROE2.596329
LTL 25.00QX XT LTL 66.00ZO LTL 4.00IZ LTL 14.00FR LTL
LTL 50.00LT 31.00FR
LTL 115.00XT
LTL 2200.00

```

6. Skaičiuojame Additional Collection:

**ADC = New Fare – Old Fare + New Taxes**

ADC = 2010 – 1900 + 10LT+8ZO+25QX+4IZ+45FR = 202 LTL

7. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.

8. Sutvarkome TST pagal “reissue” reikalavimus.

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU 26JAN08/0954Z   3OAP9W
 1.KELEIVIS/TRECIASMR
 2 SK9661 Y 18FEB 7 VNOC PH HK1      0655 0730 *1A/
 3 SK 565 Y 18FEB 7 CPHCDG HK1      3 0820 1015 *1A/E*
 4 SK1560 Y 25FEB 7 CDGCPH HK1      1 1800 1950 *1A/E*
 5 SK9676 Y 25FEB 7 CPHVNO HK1      3 2030 2300 *1A/
>tqt/tl
TST00001      VNOLJ2902 AA/26JAN M 1 LD 18FEB08 OD VNOVNO SI
T-
FXP
 1.KELEIVIS/TRECIASMR
 1 VNO SK 9661 Y 18FEB 0655 OK YBLFLEX      18FEB 20K
 2 X CPH SK 565 Y 18FEB 0820 OK YBLFLEX      18FEB 20K
 3 O CDG SK 1560 Y 25FEB 1800 OK YBLFLEX      18FEB 20K
 4 X CPH SK 9676 Y 25FEB 2030 OK YBLFLEX      18FEB 20K
VNO
FARE R LTL      2010.00
TX001 X LTL      25.00QXAP TX002 X LTL      10.00LTDP TX003 X LTL      8.00ZO
TX004 O LTL      4.00IZEB TX005 O LTL      14.00FRSE TX006 O LTL      31.00FRTI
TX007 O LTL      40.00LT TX008 O LTL      58.00ZO TX009 X LTL      4.00ZI
TX010 X LTL      45.00ZI
TOTAL LTL      202.00
VNO SK X/CPH SK PAR387.08SK X/CPH SK VNO387.08NUC774.16END
ROE2.596329

 8.FO 657-1234567891VNO20JAN08/68321111/657-12345678910
 9.FP O/CASH+/CASH
10.FV BT
>
```

ADC suvesti yra komanda **TTK/T1/T315**

Tax'ų pakeitimai:

**TTK/X25QX** – įrašyti mokesį su X indikatoriumi

**TTK/O40LT** – įrašyti mokesį su O indikatoriumi

**TTK/X3-O** – pakeisti mokesčio nr3 indikatorių į O

**TTK/X2-O50QX** – pakeisti mokesčio nr2 indikatorių ir sumą

10. Įrašome “original issue”:

**FO657-1234567891VNO20JAN08/68321111**

11. Form of Payment:

**FPO/CASH+/CASH**

12. Spausdiname naują bilietą: **TTP**

## Different country of origin

Ketvirtas Keleivis turi bilieta:

Bilieto numeris: 657-1234567894

Date of issue: 20JAN08

Place of issue: RIX IATA 68321122

Original issue: -

Keleivis nori skristi VNO-CPH-ATH-CPH-VNO 14-21FEB

|  |                                      |                      |                    |
|--|--------------------------------------|----------------------|--------------------|
| RP/VNOLJ2902/VNOLJ2902                                     | AA/SU                                | 26JAN08/1214Z        | 3QWGZO             |
| 1.KELEIVIS/KETVIRTAS MR                                    |                                      |                      |                    |
| 2  | BT 131 Y 14FEB 3                     | RIXCPH HK1           | 0700 0730 *1A/E*   |
| 3  | SK 777 Y 14FEB 3                     | CPHATH HK1           | 3 0920 1335 *1A/E* |
| 4  | SK 778 Y 21FEB 3                     | ATHCPH HK1           | 1425 1650 *1A/E*   |
| 5  | BT 140 Y 21FEB 3                     | CPHRIX HK1           | 3 2035 2255 *1A/E* |
| 6 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A             |                                      |                      |                    |
| 7 TK TL26JAN/VNO1A0980                                     |                                      |                      |                    |
| 8 FE PAX VALID ON BT/SK ONLY/S2-5                          |                                      |                      |                    |
| *TRN*  |                                      |                      |                    |
| >tqt   |                                      |                      |                    |
| TST00001   | VNOLJ2902 AA/26JAN I 0 LD            | 14FEB08 OD RIXRIX SI |                    |
| T-   |                                      |                      |                    |
| TST00001   | VNOLJ2902 AA/26JAN I 0 LD            | 14FEB08 OD RIXRIX SI |                    |
| T-   |                                      |                      |                    |
| FXP/R,RIX  |                                      |                      |                    |
| 1.KELEIVIS/KETVIRTAS MR                                    |                                      |                      |                    |
| 1  | RIX BT 131 Y 14FEB 0700              | OK YBLFLEX           | 20K                |
| 2  | X CPH SK 777 Y 14FEB 0920            | OK YBLFLEX           | 20K                |
| 3  | O ATH SK 778 Y 21FEB 1425            | OK YBLFLEX           | 20K                |
| 4  | X CPH BT 140 Y 21FEB 2035            | OK YBLFLEX           | 20K                |
| RIX  |                                      |                      |                    |
| FARE   | F LVL 520.00                         |                      |                    |
| TX001  | X LVL 8.60LVDP TX002 X LVL 13.40Z0AE | TX003 X LVL 8.50GRAE |                    |
| TX004  | X LVL 8.20WPDP TX005 X LVL 2.40WQSE  |                      |                    |
| TOTAL  | LVL 561.10                           |                      |                    |
| RIX BT X/CPH SK ATH491.98SK X/CPH BT RIX491.98NUC983.96END |                                      |                      |                    |
| ROE0.528473  |                                      |                      |                    |
| 8.FE VALID ON BT/SK ONLY                                   |                                      |                      |                    |

1. Tikriname, ar bilietas galioja. Bilieto nėra vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JAN09
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesčių už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Palyginame kainas. Tam geriausia naudoti FQP komandą.

**FQPVNO/ABT/D14FEB/CYCPH/ASKATH-  
D21FEB/ASK/CYCPH/ABTVNO/R,RIX**

|  |        |       |             |       |           |            |     |     |      |
|--|--------|-------|-------------|-------|-----------|------------|-----|-----|------|
| FQPVNO/ABT/D14FEB/CYCPH/ASKATH-/D21FEB/ASK/CYCPH/ABTVNO/R,RI |        |       |             |       |           |            |     |     |      |
| X  |        |       |             |       |           |            |     |     |      |
| * FARE BASIS   | * DISC | * PTC | * FARE<LVL> | * MSG | *T        |            |     |     |      |
| 01 YBLFLEX   | *      | * 1   | * 458.70    | *     | *Y        |            |     |     |      |
| >  |        |       |             |       | PAGE 1/ 1 |            |     |     |      |
| >fqql  |        |       |             |       |           |            |     |     |      |
| FQQL   |        |       |             |       |           |            |     |     |      |
| 01 YBLFLEX   | *      | * 1   | * 458.70    | *     | *Y        |            |     |     |      |
| LAST TKT DTE 14FEB08 - DATE OF ORIGIN                        |        |       |             |       |           |            |     |     |      |
| -----  |        |       |             |       |           |            |     |     |      |
| AL   | FLGT   | BK    | T           | DATE  | TIME      | FARE BASIS | NVB | NVA | BG   |
| VNO  |        |       |             |       |           |            |     |     |      |
| XCPH   | BT     | Y     | Y           | 14FEB |           | YBLFLEX    |     |     | 20   |
| ATH  | SK     | Y     | Y           |       |           | YBLFLEX    |     |     | 20   |
| XCPH   | SK     | Y     | Y           | 21FEB |           | YBLFLEX    |     |     | 20   |
| VNO  | BT     | Y     | Y           |       |           | YBLFLEX    |     |     | 20   |
| LTL 2040.00 14FEB07VNO BT X/CPH SK ATH392.86SK X/CPH         |        |       |             |       |           |            |     |     |      |
| LVL 416.00 BT VNO392.86NUC785.72END ROE2.596329              |        |       |             |       |           |            |     |     |      |
| LVL 10.20LT XT LVL 8.50GR LVL 8.20WP LVL 2.40WQ              |        |       |             |       |           |            |     |     |      |
| LVL 13.40ZO  |        |       |             |       |           |            |     |     |      |
| LVL 19.10XT  |        |       |             |       |           |            |     |     |      |
| LVL 458.70   |        |       |             |       |           |            |     |     |      |
| RATE USED 1LTL=0.203546LVL                                   |        |       |             |       |           |            |     |     |      |
| ENDOS VALID ON BT/SK ONLY                                    |        |       |             |       |           |            |     |     |      |
|  |        |       |             |       |           |            |     |     | PAGE |

6. Skaičiuojame Additional Collection:

**ADC = New Fare – Old Fare + New Taxes**

Matome, kad nauja kaina mažesnė, todėl ADC bus tik nauji mokesčiai, o kainų skirtumui ir grąžinamom tax'om reikia išrašyti MCO "For Refund" arba "For Further Transportation"

ADC = 50

Jei Fare būtų didesnė, reikėtų paskaičiuoti skirtumą Latvijos Latais ir konvertuoti į Litus su komanda:

**FQC100LVL/LTL**

7. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.

## 8. Sutvarkome TST pagal "reissue" reikalavimus.

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  26JAN08/1421Z  3QWGZO
1.KELEIVIS/KETVIRTAS MR
2 BT 161 Y 14FEB 3 VNOC PH HK1      0640 0715 *1A/
3 SK 777 Y 14FEB 3 CPHATH HK1      3 0920 1335 *1A/E*
4 SK 778 Y 21FEB 3 ATHCPH HK1      1425 1650 *1A/E*
5 BT 166 Y 21FEB 3 CPHVNO HK1      3 2030 2300 *1A/
6 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
7 TK TL26JAN/VNO1A0980
8 FE PAX VALID ON BT/SK ONLY/S2-5
9 FO 657-1234567894RIX20JAN07/68321122/657-12345678943
*TRN*
>tqt/tl
TST00001      VNOLJ2902 AA/26JAN M 1 LD 14FEB08 OD VNOVNO SI
T-
FXP
1.KELEIVIS/KETVIRTAS MR
1 VNO BT 161 Y 14FEB 0640 OK YBLFLEX      14FEB 20K
2 X CPH SK 777 Y 14FEB 0920 OK YBLFLEX      14FEB 20K
3 O ATH SK 778 Y 21FEB 1425 OK YBLFLEX      14FEB 20K
4 X CPH BT 166 Y 21FEB 2030 OK YBLFLEX      14FEB 20K
VNO
FARE R LTL      2040.00
EQUIV LVLLTL
TX001 X LTL      50.00LTDP TX002 O LTL      66.00Z0AE TX003 O LTL      42.00GRAE
TX004 O LTL      40.00WPDP TX005 O LTL      12.00WQSE
TOTAL LTL      50.00
VNO BT X/CPH SK ATH392.86SK X/CPH BT VNO392.86NUC785.72END
ROE2.596329

8.FE VALID ON BT/SK ONLY
9.FO 657-1234567894RIX20JAN08/68321122/657-12345678943
10.FP O/CASH+/CASH
```

ADC suvesti yra komanda **TTK/T1/T50**

Tax'ų pakeitimai – žr. psl. 20

Ekvivalentas: **TTK/ELVLLTL**

9. Įrašome "original issue":

**FO657-1234567894RIX20JAN08/68321122**

10. Spausdiname naują bilieta: **TTP**

**11. Išrašyti MCO "For Refund" arba "For Further Transportation". MCO "For Further Transportation" neturi viršyti USD750.**

## MCO as payment

Reikia išrašyti grupei bilietus. 3200LTL jau sumokėta ir yra išrašytas MCO depozitui.

MCO numeris: 657-1928146401

Date of issue: 26JAN08

Place of issue: VNO IATA 68345885

Original issue: -

RP/VNOLJ2902/VNOLJ2902 BB/SU 26JAN08/1543Z 3TNKUH  
 0. 3TOUR NM: 9  
 10 BT 223 G 20MAR 2 VNOMUC HN12 1050 1250 \*1A/  
 11 BT 224 G 25MAR 7 MUCVNO HN12 1 1325 1720 \*1A/  
 12 MCO BT VNO 26JAN/LTL 720.00/\*DEPOSITS DOWN PAYMENTS/P6  
 13 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A  
 14 TK TL26JAN/VNOLJ2902  
 15 SSR GRPF YY SETTLED FARE

## 1. SUKURIAME TST GRUPINEI KAINAI

TST00001 VNOLJ2902 BB/26JAN M 9 OD VNOVNO SI  
 T-  
 1.BEBRAS/NOJUSMR 2.GRYBAS/JULIUSMR 3.KOVAS/MARIUSMR  
 4.LAPE/KAZYSMR 5.MESKELA/POVILASMR 6.PAUKSTIS/JONASMR  
 7.VILKAS/IGNASMR 8.VOVERIS/VYTAUTASMR 9.ZVIRBLIS/PETRASMR  
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K  
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K  
 VNO  
 FARE I LTL 600.00  
 TX001 X LTL 50.00LT TX002 X LTL 49.00RA TX003 X LTL 20.00DE  
 TOTAL LTL 719.00  
 VNO BT MUC M/IT BR VNO M/IT END  
 16.FE \*M\*BT ONLY  
 17.FP CASH  
 18.FV BT

2. 4 bilietai turi būti išspausdinti su NO ADC, vienas su ADC 324LTL, tai padengs sumą ant MCO 3200LTL. Likusieji 7 bilietai turi būti atspausdinti kaip bilietai su pilna kaina.

### 4 bilietai su NO ADC:

TST00002 VNOLJ2902 BB/26JAN M 9 OD VNOVNO SI  
 T-  
 1.BEBRAS/NOJUSMR 2.GRYBAS/JULIUSMR 3.KOVAS/MARIUSMR  
 4.LAPE/KAZYSMR  
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K  
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K  
 VNO  
 FARE Y LTL 600.00  
 TX001 O LTL 50.00LT TX002 O LTL 49.00RA TX003 O LTL 20.00DE  
 TOTAL LTL 0.00  
 VNO BT MUC M/IT BR VNO M/IT END  
 16.FE \*M\*BT ONLY  
 17.FO 657-1928146401VNO26JAN08/68345885/657-19281464012  
 19.FP O/CASH  
 20.FV BT

### vienas su ADC 324LTL

5.MESKELA/POVILASMR  
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K  
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K  
 VNO  
 FARE Y LTL 600.00  
 TX001 O LTL 50.00LT TX002 O LTL 49.00RA TX003 O LTL 20.00DE  
 TOTAL LTL 324.00  
 VNO BT MUC M/IT BR VNO M/IT END  
 16.FE \*M\*BT ONLY  
 18.FO 657-1928146401VNO26JAN08/68345885/657-19281464012  
 21.FP/CASH+/CASH  
 22.FV BT

## Not first issue

Penktas Keleivis turi bilieta:

Bilieto numeris: 657-1234567895

Date of issue: 20MAY08

Place of issue: VNO IATA 68320313

Original issue: 657-9876543210VNO10NOV08/68320313

Keleivis pavėlavo į reišą, reikia perrašyti bilieta:

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          BB/SU 26JAN08/1649Z  3UFTT5
VNOLJ2902/0002BB/26JAN07
1.KELEIVIS/PENKTASMR
2  SK9661 C 24FEB 6 VNOC PH HK1      0655 0730 *1A/
3  SK1673 C 24FEB 6 CPHTXL HK1      3 0820 0920 *1A/E*
4  BT 216 C 02MAR 5 TXLVNO HK1      1455 1800 *1A/
TST00001      VNOLJ2902 BB/26JAN M 0 LD 24FEB08 OD VNOVNO SI
T-
FXP
1.KELEIVIS/PENKTASMR
1  VNO SK 9661 C 24FEB 0655 OK C      24FEB 30K
2  O CPH SK 1673 C 24FEB 0820 OK C      24FEB 30K
3  O TXL BT 216 C 02MAR 1455 OK C      24FEB 30K
VNO
FARE R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00Z0AE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL LTL      0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9

7.FO 657-9876543210VNO10APR08/68320313/657-98765432102
```

1. Jei pagal taisykles bilietas perrašomas, keičiam rezervaciją, įvertinam endorsement'o reikalingumą. Lyginame kainas.
2. Sutvarkome TST pagal "reissue" reikalavimus. Galima panaudoti rezervacijoje jau esančią TST ir ją update'inti:

```
TST00001 PC VNOLJ2902 BB/26JAN M 1 LD 24FEB08 OD BERVNO SI
T-
FXP
1.KELEIVIS/PENKTASMR
1  TXL BT 216 C 02MAR 1455 OK C      24FEB 30K
VNO
FARE R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00Z0AE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL LTL      0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9

7.FO 657-9876543210VNO10APR08/68320313/657-98765432102
```

## TTU/S2-4

```
TST00001 PC VNOLJ2902 BB/26JAN M 1 LD 24FEB08 OD VNOVNO SI
T-
FXP
1.KELEIVIS/PENKTASMR
1 VNO SK 9674 C 24FEB 1215 OK
2 O CPH SK 679 C 24FEB 1420 OK
3 O TXL BT 216 C 02MAR 1455 OK C 24FEB 30K
VNO
FARE R LTL 4759.00
TX001 O LTL 50.00LTDP TX002 O LTL 33.00ZOAE TX003 O LTL 52.00RAEB
TX004 O LTL 18.00DESE
TOTAL LTL 0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9
7.FO 657-9876543210VNO10APR08/68320313/657-98765432102
```

Užpildome trūkstantus TST laukus: **TTI/BC/VXX24FEB/A30K**

3. Kai bilietas perrašomas ne pirmą kartą, yra labia svarbu teisingai įrašyti FO elementą:

**!** **FO657-9876543210VNO10APR08/68320313/657-1234567895**

4. Jei naudojome TTU komandą, reikia nepamiršti prieš spausdinant surinkti komandą **TTF**, kad nuimtume PC ženklą nuo TST.

```
TST00001 VNOLJ2902 BB/26JAN M 1 LD 24FEB08 OD VNOVNO SI
T-
FXP
1.KELEIVIS/PENKTASMR
1 VNO SK 9674 C 24FEB 1215 OK C 24FEB 30K
2 O CPH SK 679 C 24FEB 1420 OK C 24FEB 30K
3 O TXL BT 216 C 02MAR 1455 OK C 24FEB 30K
VNO
FARE R LTL 4759.00
TX001 O LTL 50.00LTDP TX002 O LTL 33.00ZOAE TX003 O LTL 52.00RAEB
TX004 O LTL 18.00DESE
TOTAL LTL 0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.596329
7.FO 657-9876543210VNO10APR08/68320313/657-12345678954
8. FPO/CASH
```

## 4.8 VOLUNTARY REISSUE OF PARTIALLY USED TICKETS

1. Bilietas gali būti perrašytas, jei bent vienas jo kuponas yra nepraskristas ir galioja. Jei yra likęs tik “domestic” skrydis (skrydžiai po Skandinaviją ir po USA/CA yra traktuojami kaip “domestic”), bilietas negali būti perrašytas “international” skrydžiui.
2. Perrašytas bilietas galioja ne ilgiau, nei “original issue”
3. Kainos turi būti galiojančios pagal kelionės pradžios datą, ROE naudojamas iš “original” bilieto.
4. TST tvarkoma tais pačiais principais, kaip ir “totally unused” perrašymo atvejais.

## 5 PTA - Prepaid Ticket Advice

PTA – kai pinigai už bilietą sumokami vienoje šalyje, o bilietas atspausdinamas ir atiduodamas keleiviui kitoje šalyje. Pinigus mokančiajam asmeniui yra išrašomas MCO.

Kaip daryti PTA vienam keleiviui:

|   |   |
|---|---|
| <p>I.</p> <p>Kuriama rezervacija, išsaugoma kaina</p> | <p>Rezervuokite norimus skrydžius. Išsaugokite kainą su komanda: <b>FXB/R,VNO.XXX</b> arba <b>FXP/R,VNO.XXX</b></p> <p>FXB/R, – komanda<br/>VNO – miestas, kuriame sumokami pinigai<br/>. – skiriamasis ženklas<br/>XXX – miesto, kuriame bus spausdinamas bilietas, kodas</p>  |
| <p>II.</p> <p>MCO</p> <p>išrašymas</p>                | <p>1) <b>FQC1480LTL/EUR</b> – su šia komanda paverčiame TST esančią “Total” sumą į tos šalies valiutą, iš kur yra išskridimas.<br/>Taip apskaičiuojame “exchange value” – N.</p> <p>2) <b>IMCM1/SKMIL10JUN/P1</b></p> <p>3) <b>IMCM 1</b> - komanda, sukurianti MCO eilutę rezervacijoje<br/><b>TMI/FEUR420/ELTL1450/X16EX/X14HB/X100XP/NEUR429</b><br/><b>TMI</b> - duomenų suvedimo į MCO “kaukę” (TSM) komanda<br/><b>F</b> – Fare<br/><b>E</b> – Equivalent<br/><b>X</b> – Mokesčiai (nepamiršti suvesti PTA mokesčio XP)<br/><b>N</b> – Exchange value in Local Currency (Fare + Taxes be XP)<br/>(Jei darote PTA <b>keliems</b> keleiviams, sumas padauginkite iš keleivių skaičiaus)</p> <p>4) <b>TMI/K13,4528</b><br/><b>K1</b> - BSR (Bank Selling Rate), paimamas iš TST</p> <p>5) <b>TMI/H10JUN FC:MIL SK CPH SK PLQ537.00NUC537.00</b><br/><b>H</b> – Remarks (čia laisvu tekstu surašoma papildoma informacija apie skrydį, pvz. reiso Nr., data, miestų poros, “fare calculation” ir pan.)</p> <p>Kad galėtumėm atspausdinti MCO, suvedam “fare elements”:</p> <p>6) <b>FE REFUND TO SPONSOR ONLY/L4</b><br/>(Jei darote PTA <b>keliems</b> keleiviams į FE galite surašyti kitų keleivių pavardes)</p> <p>7) <b>FM7/L4</b></p> <p>8) <b>FPCASH/L4</b><br/><b>L4</b> – MCO eilutės Nr. rezervacijoje</p> <p>9) <b>TTM</b><br/>MCO spausdinimo komanda</p> |

Vienos aviakompanijos (pvz.: SU, TE, OK, AY...) rezervaciją sutvarko pačios. Joms reikia nusiųsti Jūsų atspausdintą MCO, rezervaciją bei TST ("prikabintą" kainą) ir pati a/k pabaigs tvarkyti PTA.

Kitos aviakompanijos (SK, BT, LH, OS...) pageidauja, kad patys agentai pagal PTA reikalavimus sutvarkytų TST bei rezervaciją ir nusiųstų ją į eiles į ticketing'o ofisą. Žemiau parodyta, kaip sutvarkyti rezervaciją ir TST, jei darote PTA su **SK aviakompanija** (daugiau informacijos rasite [GGAIR SK PNRPTA, MS85](#))  
Ar darant PTA reikia tvarkyti PNR ir TST kitoms aviakompanijoms ir kaip tai daryti, pasitikslinkite su jomis pačiomis arba ieškokite informacijos GGAIKXX puslapiuose (XX – a/k kodas).

III.

PNR ,  
TST  
sutvarkymas

- 1) **RM** PWCT ATO 10JUN  
(Passenger will contact airport office)
- 2) **RM** PTA TTL EUR420/EQUIV LTL1450/TAX LTL16EX + LTL14HB + LTL100XP (duomenys paimami iš TST)  
Pakeičiame TST, kad "ticketing'o" ofisas galėtų atspausdinti bilietą:
- 3) **TTI/EXCH**
- 4) **TTK/TXXX0** (XXX - valiutos kodas - "Total" valiuta pakeičiama į "original" valiuta)
- 5) **FPO/PT/CASH** (suvedama apmokėjimo forma)
- 6) **FO**117-1234567890VNO01JUN08/68321111  
**FO** - komanda  
117-1234567890 – atspausdinto MCO numeris  
VNO – kur buvo atspausdintas MCO  
01JUN06 – kada buvo atspausdintas MCO  
68321111 – IATA Nr., kurioje buvo atspausdintas MCO

IV.

QE –  
rezervacija  
siunčiama  
"ticketing'o"  
ofisui į eiles

Nusiunčiame rezervaciją į eiles į "ticketing'o" ofisą, kuriame keleivis atsiims bilietą:  
**QE/MILSK0001/80**  
**QE** – komanda  
MILSK0001 – "ticketing'o" ofiso adresas, kur keleiviui bus atspausdintas ir atiduotas bilietas. Šį adresą surasite GGAIKSKXXX.700 puslapyje, kur XXX – miesto kodas, kuriame bus spausdinamas bilietas  
80 – eilės Nr., skirtas PTA rezervacijoms

Jei surinkus šią komandą jums sistema parašo "RESTRICTED", reikia į rezervaciją įvesti ES elementą ir suteikti "ticketing'o" ofisui galimybę atsidaryti jūsų rezervaciją ir **pakartoti QE/... komandą**:

**ES**MILSK0001-B  
ES – komanda  
MILSK0001 – "ticketing'o" ofiso adresas  
B – leidimas atsidaryti rezervaciją ir ją spausdinti

Eilės adresą galima surasti info puslapiuose: **GGAIRSKMIL MS700**

More information about PTA transactions, please refer to **GG AIR SK PNRPTA**.

## 6 Ticket Print

You issue a ticket by using the TTP entry. The tickets issued are either based on the PNR or the existing TST. You may add options to the TTP entry.

### Passenger types / Itinerary

If you will print the tickets for a PNR that is not containing a TST, the TTP entry will price and issue the tickets at the same time.

```
RP/VNO1A0980/VNO1A0980          SA/SU  4MAR08/1419Z  Z5KCO3
 1.PAX/FAR MR   2.PAX/MOR MRS (INF/BABY/15MAY07)
 3  BT 131 C 17SEP 5 RIXCPH HK2          0650 0720  *1A/
 4  BT 134 C 19SEP 7 CPHRIX HK2          3 1020 1245  *1A/
 5 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A
 6 TK TL10SEP/VNO1A0980
```

To avoid the system to give a ticket for the infant, you may price and issue the passenger holding a seat only.

### TTP/PAX

Or you may price and issue the infant ticket only.

### TTP/INF

If your travel agency is issuing the Amadeus itinerary, you may print the ticket for all passengers and issue an itinerary at the same time.

### TTP/IEP

### Passenger / TST related ticketing

If only some parts of the PNR are to be ticketed you may select them referring to specific passengers or TST numbers.

```
RP/VNO1A0980/VNO1A0980          SA/SU  4MAR08/1419Z  Z5KCO3
 1.PAX/FAR MR   2.PAX/MOR MRS (INF/BABY/14MAY07)
 3  BT 131 C 17SEP 5 RIXCPH HK2          0650 0720  *1A/E
 4  BT 134 C 19SEP 7 CPHRIX HK2          3 1020 1245  *1A/E
 5 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A
 6 TK TL10SEP/VNO1A0980
```

In this example there is no stored TST, and only the ticket for Far Pax is to be issued.

### TTP/P1

P1                      Passenger number 1 only

In some occasions the PNR contains several TSTs. The system issues the tickets for the passenger you selected for all segments/TSTs he is connected to. If there are

several TSTs in a PNR and you only want to issue tickets for some of them, this can be specified in your entry.

View the TSTs by using TQT.

| T            | P/S | NAME                   | TOTAL       | FOP  | SEGMENTS |
|--------------|-----|------------------------|-------------|------|----------|
| 1            | .1  | PROPOLISS/LAIMONIS MR  | LVL 999.00  | CASH | 5,8      |
| 2            | .1  | PROPOLISS/LAIMONIS MR  | LVL 488.40  | CASH | 6-7      |
| 3            | .2  | PROPOLISS/ARKADIJS MR  | LVL 1233.00 | CASH | 5,8      |
| 4            | .2  | PROPOLISS/ARKADIJS MR  | LVL 556.40  | CASH | 6-7      |
| 5            | .3  | PROPOLISS/BENEDIKTS MR | LVL 934.90  | CASH | 5-6      |
| 6            | .3  | PROPOLISS/BENEDIKTS MR | LVL 1006.30 | CASH | 7-8      |
| 7            | .4  | PROPOLISS/ARCIBALDS MR | LVL 1698.20 | CASH | 5-8      |
| DELETED TSTS |     |                        |             |      |          |
| 1            | A   | PROPOLISS/LAIMONIS MR  | LVL 584.00  |      |          |
| 2            | A   | PROPOLISS/LAIMONIS MR  | LVL 345.40  |      |          |

Passenger's number 1 is connected to both TST number 1 and 2. Passenger number 2 is connected to TSTs 3 and 4, passenger nr 3 is connected to TST number 5 and 6 and finally passenger nr 4 is connected to only one TST number 7.. To avoid all segments to be ticketed you refer to the TST numbers.

### TTP / T3,4

TTP/ Ticket to be printed indicator followed by a slash  
T3,4 TST number 3 and 4

### Segment selection

If a PNR is containing several segments and only some of them are to be ticketed, you may price and ticket them in the same entry.

|   |         |              |        |
|---|---------|--------------|--------|
| RP/VNO1A0980/VNO1A0980                          | SA/SU   | 4MAR08/1521Z | Z5YKGW |
| 1. TRUSIS/KARLIS MR                             |         |              |        |
| 2 OK 883 C 02DEC 4 RIXPRG HK1                   |         | 0715 0805    | *1A/   |
| 3 OK4764 C 02DEC 4 PRGCDG HK1                   |         | 1015 1200    | *1A/   |
| 4 AF7706 Y 02DEC 4 CDGNCE HK1                   | 1510 2F | 1540 1715    | *1A/E* |
| 5 AF7701 Y 08DEC 3 NCECDG HK1                   | 0935 2  | 1005 1140    | *1A/E* |
| 6 OK 761 C 08DEC 3 CDGPRG HK1                   |         | 2E 1545 1735 | *1A/E* |
| 7 OK 882 C 08DEC 3 PRGRIX HK1                   |         | 1910 2155    | *1A/   |
| 8 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A |         |              |        |
| 9 TK TL01DEC/VNO1A0980                          |         |              |        |

You are only going to ticket the trip for segment 4 and 5. Do not print the ticket, only check if it is OK.

### TTP / S4-5 / TKT

### Override

A TST is active for 3 days after it has been created. You may override the fare, but be aware that the manual-pricing indicator is added to the TST. In the TST the letter **M** for manually pricing, and the number **3** for pricing override is indicated in the header line.

It is therefore recommended to insert a RM line in the PNR with the name of the airline that accepted this transaction (RM Override approved by Ann B/KL 07AUG).

The input to override an existing TST that is no longer active:

### TTP / O

For further information please refer to **HE OVERRIDE**.

### TTP / R

### Help

For further information about options you may add to your TTP entry, please refer to:

### HE TTP

| PRINTING A TICKET 1 EN 1DEC08 1321Z     |                      |  |           |
|---|----------------------|--|-----------|
| FOR AN EXPLANATION, PLEASE ENTER: MS148 |                      |  |           |
| TASK                                    | FORMAT               |  | REFERENCE |
| ----                                    | -----                |  | -----     |
| BASIC ENTRY                             | TTP                  |  | MS148     |
| PRINTER IDENTIFICATION                  | TTP/X ED1            |  | MS316     |
| PNR RETRIEVAL                           | TTP/RT               |  | MS337     |
| INFANT/ADULT OPTION                     | TTP/INF -OR- TTP/PAX |  | MS337     |
| AIRLINE VALIDATION                      | TTP/V AF             |  | MS379     |
| PASSENGER SELECT                        | TTP/P1, 3-5          |  | MS379     |
| SEGMENT SELECT                          | TTP/S4               |  | MS400     |
| OPEN RETURN                             | TTP/OPEN             |  | MS421     |

## 7 ELECTRONIC TICKETING

### 7.1 INTRODUCTION TO ELECTRONIC TICKETING

Elektroninis bilietas - tai virtualus bilietas, suteikiantis teisę keleiviui įsiregistruoti į lėktuvo reisus.

E-bilietai spausdinimui yra reikalingos šios sąlygos:

1. Kad jūsų ofisas galėtų spausdinti e-bilietus, reikia padaryti tam tikrus **pakeitimus** jūsų **ofiso profaile** (Amadeus Help Desk'o funkcija).

2. Jūs **neturite** būti **Temporary Ticketing Mode** aplinkoje (TY).

3. Ar **aviakompanija leidžia** mūsų rinkoje spausdinti e-bilietus, tikriname:

TGETD-LT

```
COUNTRY    LT
ELECTRONIC TICKETING CARRIERS
AC  AF  AP  AY  BA  BD  DL  EI
HR  KL  KQ  LH  LO  OK  OS  SA
SK  SN  TG  UA
```

4. Rezervacijoje prie segmentų turi būti **E indikatoriai**:

```
1. TEST/TESTMR
2 LH3253 C 10JAN 1 VNOFRA HK1 1300 1345 1450 *1A/E*
3 LH3252 C 20JAN 4 FRAVNO HK1 0920 0950 1255 *1A/E*
```

5. Aviakompanija į rezervaciją turi būti atsiuntusi savo rezervacijos Nr. (**Record Locator Return**):

```
--- RLR ---
1.TEST/TESTMR
2 LH3253 C 10JAN 1 VNOFRA HK1 1300 1345 1450 *1A/E*
```

Jį pasižiūrėti galima su komanda RL.

6. Jeigu rezervacijoje yra daugiau nei viena aviakompanija, reikia tikrinti ar jos turi tarpusavio sutartį (**Interline Agreement**) e-bilietais:

Komanda:

## TGAD-DL/KL

--AIRLINES HAVING AGREEMENT WITH: KL  
DL T P E

### AVIAKOMPANIJU SĄLYGOS IR PAGALBOS PUSLAPIAI

Prie pagrindinių sąlygų, kiekviena aviakompanija nustato savo E-bilietų spausdinimo sąlygas, kurios skirtingoms rinkoms gali būti skirtingos.

Patikrinti, kokias sąlygas mūsų rinkai yra nustačiusi pvz. BA, galime su komanda:

### HEETTBA

| BA E-TICKETING                |           | EN 24AUG08 1347Z |
|-------------------------------|-----------|------------------|
| MARKET                        | REFERENCE |                  |
| -----                         | -----     |                  |
| AG AW BA BB BM BS CA DM GD    |           | MS 22            |
| GY JM KN LC TT MS VC          |           |                  |
| AR BR CL CO MX VE             |           | MS 64            |
| BG CZ EE GR HU IT MT PL RO SK |           | MS274            |
| <b>DK NO SE LV LT</b>         |           | MS358            |
| ES PT                         |           | MS400            |
| FR                            |           | MS442            |

### MS358

| BA E-TICKETING  |    | EN 24AUG08 1347Z                |
|---|----|---------------------------------|
| BA ELIGIBILITY RULES FOR E-TICKETING IN THE FOLLOWING MARKETS:<br>DK NO SE LV LT  |    |                                 |
| (Y - SUPPORTED, N - NOT SUPPORTED)  |    |                                 |
| ABP ALLOWED   | :N | FOID MANDATORY :N               |
| INF TICKET ALLOWED  | :Y | MAX NUMBER OF PASSENGERS :99    |
| UMNR TICKET ALLOWED   | :Y | GROUP PNRs ALLOWED :Y           |
| CONJUNCTION TKT ALLOWED   | :Y | MAX NUMBER OF SEGMENTS :16      |
| MULTI TOUR CODES ALLOWED  | :N | OPEN SEGMENTS ALLOWED :Y        |
| FY BULK (US ONLY) ALLOWED   | :N | CONF SEG MANDATORY WITH OPEN :Y |
| IT/BT FARES ALLOWED   | :Y | WAITLISTED SEGMENTS ALLOWED :Y  |
| NET REMIT ALLOWED   | :N | CONF SEG MANDATORY WITH W/L :Y  |
| NEGO FARES ALLOWED  | :Y | PASSIVE SEGMENTS ALLOWED :N     |
| COMPANION FARES ALLOWED   | :Y | E INDICATOR WITH PNR CLAIM :N   |
| INTERLINE SEGMENTS ALLOWED ON THE FOLLOWING CARRIERS: AA AO EI QF LA IB<br>NOTE: RULES MAY VARY FOR EACH INTERLINE AGREEMENT. |    |                                 |
| FOPS NOT ALLOWED: NONE  |    | >MD                             |

### MD

| BA E-TICKETING     |                  | EN 24AUG08 1347Z |
|--------------------|------------------|------------------|
| EXCHANGES ALLOWED: | E-TKT TO E-TKT:Y |                  |
|                    | E-TKT TO PAPER:Y |                  |
|                    | PAPER TO E-TKT:Y |                  |
| TRANSACTIONS:      |                  |                  |



## 7.2 ISSUING E-TICKETS

### HE ETI

9 ŽINGSNIAI, kuriuos reikia žinoti, norint atspausdinti elektroninį bilietą:

1. Šiuo metu Lietuvos rinkoje galima spausdinti e-bilietus su šiomis aviakompanijomis:

|                               |    |    |    |    |    |    |    |
|-------------------------------|----|----|----|----|----|----|----|
| COUNTRY                       | LT |    |    |    |    |    |    |
| ELECTRONIC TICKETING CARRIERS |    |    |    |    |    |    |    |
| AB                            | AC | AF | AV | AY | AZ | BA | BD |
| BT                            | B2 | CX | CZ | DE | DI | DL | EI |
| EK                            | ET | FI | FV | GF | HR | J2 | KD |
| KL                            | KQ | LH | LO | MH | OK | OS | OV |
| QI                            | QR | SA | SK | SN | SQ | SU | SW |
| S7                            | TE | TG | TK | UA | UL | UN | UT |
| UX                            | VS | VV | YM | YO | 9B | 9W |    |

2. Turėti rezervaciją, su E raide pažymėtais segmentais ir RLR:

|                     |    |     |   |       |   |        |     |      |      |        |
|---------------------|----|-----|---|-------|---|--------|-----|------|------|--------|
| -----RLR-----       |    |     |   |       |   |        |     |      |      |        |
| 1. JONAITIS/JONASMR |    |     |   |       |   |        |     |      |      |        |
| 2                   | SK | 743 | H | 21APR | 3 | VNOCPH | HK1 | 1300 | 1340 | *1A/E* |
| 3                   | SK | 742 | H | 25APR | 7 | CPHVNO | HK1 | 0950 | 1220 | *1A/E* |

3. Įvesti į rezervaciją Form Of Identity: **SR FOID FV- FF123456789** (FF numeris)  
arba **SR FOID FV-CCCA12345678901** (CC numeris)

Šis žingsnis privalomas tik tuomet, jeigu reikalauja aviakompanija.

4. Prikabinti norimą kainą ir paruošti rezervaciją spausdinimui analogiškai kaip popieriniam bilietui.

5. Patikrinti, ar e-bilietas teisingai paruoštas spausdinimui: **TTP/TKT** (neprivalomas žingsnis)

6. **TTP** iš rezervacijos "atspausdinti" e-bilietą.

7. Į message spausdintuvą atsispausdins agento kuponas ir ITR.

8. **TWD** - galite rezervacijoje atsiversti atspausdinto e-bilieto vaizdą.

9. **TJQ** galite patikrinti, ar jūsų elektroninis bilietas užsiregistravo ataskaitoje

```

--- TST RLR ---
RP/VNO1A0980/VNO1A0980/PR 6MAR08/1151Z ZIN6WX
1.SMITH/MARY MRS
2 QF 033 Y 20AUG 7 MELAKL HK1 I 0800 1325 *1A/E*
3 AP 2134234
4 TK OK06MAR/VNO1A0980/ETQF
5 FA PAX 081-1688283501/ETQF/NZD906.00/07MAR00/VNO1A0980/24000
012/S2
6 FB PAX 0700000006 TTP/ET OK ETICKET OFFER ITIN/RCPT*ADV
PHOTO ID REQUIRED/S2
7 FM PAX *P*9/S2
8 FP CASH
9 FV QF

```

Kai bilietas sėkmingai "atspausdintas" rezervacijos **FA** lauke atsiranda indikatorius **ET**.

Jūs negalite anuliuoti FA elemento, kuris yra būtinas, kad rezervacija sinchronizuotų su **TWD** įrašu.

TTP komandos, susijusios su E-bilietu spausdinimu:

| Entry              | Explanation  |
|--------------------|--|
| <b>TTP</b>         | Issues an e-ticket.  |
| <b>TTP/T1</b>      | Issues an e-ticket for a specific TST.<br>An e-ticket can be issued for a single TST only; this entry is used when the PNR contains more than one TST. |
| <b>TTP/S3-4</b>    | Issues an e-ticket for specific flight segments only.  |
| <b>TTP/P1-2</b>    | Issues an e-ticket for specific passengers only.   |
| <b>TTP/S5-6/P1</b> | Issues an e-ticket for specific flight segments only for passenger 1.  |

## 7.3 DISPLAYING E-TICKET RECORDS

### HE ETD

Sėkmingai atspausdinus bilietą, sistemoje susiformuoja E-bilieto failas, panašus į "cryptic TST".

Jį galima pasižiūrėti su komanda **TWD**:

|   |       |         |              |
|---|-------|---------|--------------|
| TKT-0811688283501   | RCI-  | 1A      | LOC-ZIN6WX   |
| OD-MELAKL SI-SOTO FCMI-0 POI-AKL DOI-07MAR00 IOI-24000012 |       |         |              |
| 1.SMITH/MARYMRS ADT S I                                   |       |         |              |
| 1 O MEL QF 033 Y 20AUG 0800 OK Y1 O 20K                   |       |         |              |
| AKL   |       |         |              |
| FARE  | F AUD | 686.00  |              |
| EQUIV   | NZD   | 868.00  | BSR 1.265182 |
| TAX   | NZD   | 38.00AU |              |
| TOTAL   | NZD   | 906.00  |              |
| /FC MEL QF AKL447.70NUC447.70END ROE1.532242              |       |         |              |
| FP CASH   |       |         |              |

Displėjaus pirmų 2-jų eilučių paaiškinimai:

| Component                | Explanation   |
|--------------------------|---|
| <b>TKT-0811688283501</b> | E-ticket number   |
| <b>RCI-</b>              | Confirmation number (if returned by the ETDB). This field is currently only used by Varig (RG). |
| <b>LOC-ZIN6WX</b>        | Record locator  |
| <b>OD-MELAKL</b>         | Origin and destination  |
| <b>SI-</b>               | Sale indicator  |
| <b>FCMI-O</b>            | Fare calculation mode indicator (HEFCMI)  |
| <b>POI-AKL</b>           | Place of issue  |
| <b>DOI-07MAR00</b>       | Date of issue   |
| <b>IOI-24000012</b>      | IATA number of the issuing office   |

Toliau matome rezervaciją su keleivio pavarde, skrydžių Nr. ir kiekvieno segmento statusu:

|                                   |     |     |
|-----------------------------------|-----|-----|
| 1.SMITH/MARYMRS                   | ADT | S I |
| 1 O MEL QF 033 Y 20AUG 0800 OK Y1 | O   | 20K |
| AKL                               |     |     |

Šioje lentelėje surašyti visi TWD displejuje galimi statusai:

| Status | Indicates   |
|--------|---|
| A      | Airport control                                       |
| C      | Checked-in  |
| E      | Exchanged   |
| F      | Flown/ used   |
| G      | Passenger must be rerouted due to flight interruption |
| I      | Irregular operations                                  |
| L      | Lifted/ boarded                                       |
| O      | Open for use  |
| P      | Printed   |
| Q      | Revoked   |
| R      | Refunded  |
| S      | Suspended   |
| V      | Voided  |
| X      | Print exchanged                                       |

TWD komandos:

| Entry                                   | Explanation   |
|---|---|
| 7.3.1.1 <b>TWD/L10</b>                  | Displays the e-ticket record for a specific FA element, by line number.<br><br>This entry is required when there is more than one FA element in the PNR.                                  |
| <b>TWD/TKT005-1234567890</b>            | Displays a specific e-ticket record by the e-ticket number.   |
| <b>TWD/VCO/TVL12APRNYCCHISMITH/MARY</b> | Displays a specific e-ticket record by trip information: date, city pair, and name.<br><br>The validating airline (/VXX, where XX is the two-letter airline code) must also be specified. |

Kai vieną kartą jau surinkote komandą TWD, šis displejus išlieka aktyvus 60min ir jį vėl galima matyti ekrane su komanda:

**TWDRT** (panašiai veikia komanda RT, kai dirbame su rezervacija)

Jeigu turime perrašytą bilietą, su komanda TWD matysime naujo E-bilieto displėjų.  
Kad pamatytumėme originalų displėjų, reikia rinkti:

**TWD/O\***

Pavyzdžiui:

**TWD**

```
TKT-1252499001004          RCI-      1A      LOC-ZYSXIF
OD-LHRNCE      SI-SITI      FCMI-1      POI-LON      DOI-10SEP07      IOI-91499623
      1. CLARKE/FINLAY ADT          S I
1 OLHR BA 342 C 30OCT 0855 OK C1W      O      20NOV 30K
      NCE
FARE          R      GBP 509.00          The status of the new e-ktk
TAX          PD          10.00GB          is open
TAX          PD          8.40UB
TOTAL          GBP 509.00
/FC LON BA NCE740.20NUC740.20END ROE0.687645
FO 125-2499001003LON10SEP07/91499623/1252499001003
FP CASH
```

**TWD/O\***

```
TKT-1252499001003          RCI-      1A      LOC-ZYSXIF
OD-LHRNCE      SI-SITI      FCMI-1      POI-LON      DOI-10SEP07      IOI-91499623
      1. CLARKE/FINLAY ADT          S I
1 OLHR BA 342 C 30OCT 0855 OK C1W      E      20NOV 30K
      NCE
FARE          R      GBP 509.00          The status of the original e-ktk
TAX          PD          10.00GB          is Exchanged
TAX          PD          8.40UB
TOTAL          GBP 527.00
/FC LON BA NCE740.20NUC740.20END ROE0.687645
FO 125-2499001003LON10SEP07/91499623/1252499001003
FP CASH
SAC-0125004430926
```

## 7.4 REVALIDATING E-TICKETS

**HE ETT then GP ETR**

Kada galima revaliduoti E-bilietą:

1. Revalidation galimas griežtai **pagal tarifo taisykles.**
2. Revalidation atliekamas keičiantis:
  - a) reiso Nr;
  - b) skrydžio datai ar laikui;
  - c) oro uostui (to paties miesto ribose!)
  - d) aviakompanijai (patikrinus "interline agreement" tarp aviakompanijų)

3. Kai **kaina nesikeičia**.

4. Keičiamų kuponų **statusas** turi būti **O** (open)

Revalidation žingsniai:

Turime rezervaciją ir atspausdintą E-bilietą:

Prieš revaliduojant rezervacijoje **privalo būti FA arba FHE** elementas. Jei PNR'e nėra FA elemento, reikia sukurti FHE (manual e-ticket No.)

```
--- TST RLR ---
RP/VNO1A0980/VNO1A0980 OC/PR 7JAN08/1649Z ZBCZRY
1.CORMACK/JAMES
2 BA1303 C 04MAY 6 ABZLHR HK1 0750 0835 1005 *1A/E*
3 AP LON - 208 41414141
4 TK OK07JAN/VNO1A0980//ETBA
5 FA PAX 125-2400000131/ETBA/GBP178.50/07JAN02/VNO1A0980/91499
623/S2
6 FB PAX 0700000035 TTP OK ETICKET/S2
7 FP CASH
```

Keleivis keičia skydžio datą iš **04MAY** į **05MAY**

1) Pakeičiame rezervaciją:

```
--- TST RLR ---
RP/VNO1A0980/VNO1A0980/PR 7JAN08/1649Z ZBCZRY
1.CORMACK/JAMES
2 BA1303 C 05MAY 7 ABZLHR HK1 0835 1005 E 0
DESIGNATED NON-SMOKING SERVICE
SEE RTSVC
3 AP LON - 208 41414141
4 TK OK07JAN/VNO1A0980//ETBA
5 FHE PAX 125-2400000131
6 FP CASH
```

2) Patikriname kupono statusą **TWD** displejuje:

```
TKT-125240000131 RCI- 1A LOC-
zbczry
OD-ABZLON SI-SITI FCMI-0 POI-LON DOI-11JAN08 IOI-91499623
1.cormack/james ADT S I
1 OABZ BA 1303 C 04MAY 0835 OK C1 O 2PC
LHR
FARE F GBP 171.00
TAX GBP 5.00GB
TAX GBP 2.50YQ
TOTAL GBP 178.50
/FC ABZ BA LON243.87NUC243.87END ROE0.701187
FP CASH
```

3) Revaliduojame E-bilietą su komanda:

## **TTP/ETRV/L5/S2/E1**

TTP - spausdinimo komanda  
/ETRV - revalidavimo komanda  
/L5 - eilutės, kurioje yra FHE elementas, Nr.  
Kai rezervacijoje yra FA elementas, keičiant rezervaciją jis automatiškai pasikeičia į FHE  
/S2 - pakeisto segmento Nr.  
/E1 - keičiamo E-bilieto kupono Nr.

Sistemos atsakymas:

```
>TTP/ETRV/L5/S2/E1  
OK PROCESSED
```

## **7.5 EXCHANGING (REISSUING) E-TICKETS**

### **HE ETE, HE ETO, HE FO**

#### **E-BILIETŲ PERRAŠYMAS**

Yra tokie galimi E-bilietų perrašymo atvejai:

E-bilietas perrašomas į e-bilieta  
E-bilietas perrašomas į popierinį bilieta  
popierinis bilietas perrašomas į E-bilieta

Kokius perrašymo atvejus mūsų rinkoje leidžia konkreti aviakompanija, galite sužinoti:

**HE ETT XX** (XX-aviakompanijos kodas)

E-bilietų reissue procedūra tokia pati, kaip ir popierinių bilietų, rezervacijoje turi būti atlikti šie pakeitimai:

| PNR   | Komanda   |
|---|---|
| 1. Rezervuoti naujus skrydžius, nereikalingus nuimti  |   |
| 2. Patikrinti, ar nesikeičia kaina<br><br>Jei kaina keičiasi, nustatyti ADC (Additional Collection)<br>NEW FARE - OLD FARE<br>NEW TAXES<br>REFUNDABLE TAXES | FQD/.../R,DDMMYY<br>FQP/.../R,DDMMYY<br>FXP/.../R,DDMMYY  |
| 3. Įvesti FO  | FO874-<br>1234567890VNO01OCT07/68320313   |
| 4. Įvesti FP  | FPO/CASH+/CASH  |
| TST   | Komanda   |
| <u>Pakeisti:</u><br>Fare<br>Taxes<br><br>Total                   NO ADC<br>WITH ADC<br><br>NVA  | F/I/U keičiasi atitinkamai į R/Y/W<br>X - new<br>O - old<br>Q - refundable<br>LTL 0.00<br>New Fare - Old Fare + New taxes -<br>Refundable Taxes |
| Automatinis TST pakeitimas (NO ADC)   | TTI/EXCH  |

**Tik E-bilietų perrašymui būdinga:**

- 1) prieš TTP reikia atsiversti TWD dislpėjų
- 2) FO elemente turi būti įrašytas "check digit" ir perrašomo kupono Nr. su E indikatoriumi:

FO 117-123456789**1E1**VNO01OCT07/68321122

FO elementą galima rezervacijoje sukurti **automatiškai:**  
**FO\*** arba **FO\*L6** (L6- FA elemento eilutės Nr.)

Automatiškai sukurtame FO elemente vsada įsiveda tos dienos **data, kurią reikia pakeisti** į originalaus bilieto atspausdinimo datą.

## Creating the FO Element Manually

Here is an example of the FO entry for the first exchange of an e-ticket:

**FO 006-12345678901E1MIA20AUG07/00112233**

|                    |  |
|--------------------|--|
| <b>FO</b>          | Transaction code   |
| <b>006-</b>        | Carrier code, dash   |
| <b>1234567890</b>  | Original issue e-ticket number   |
| <b>1</b>           | Check digit (optional)   |
| <b>E1</b>          | ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A |
| <b>MIA20AUG07/</b> | City and date of original issue ticket, slash  |
| <b>00112233</b>    | Issuing agency's 8-digit ARC/IATA number   |

Here is an example of the FO entry for the first exchange of a conjunction e-ticket:

**FO 006-12345678901E1-91MIA20AUG07/00112233**

|                    |  |
|--------------------|--|
| <b>FO</b>          | Transaction code   |
| <b>006-</b>        | Carrier code, dash   |
| <b>1234567890</b>  | Ticket number of the first conjunction ticket  |
| <b>1</b>           | Check digit (optional)   |
| <b>E1</b>          | ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A |
| <b>-91</b>         | Dash, last two digits of the last conjunction ticket number                                      |
| <b>MIA20AUG07/</b> | City and date of original issue ticket, slash  |
| <b>00112233</b>    | Issuing agency's 8-digit ARC/IATA number   |

Here is an example of the FO entry for the second exchange of an e-ticket, when the first exchange document was also an e-ticket:

**FO 006-1234567890MIA20AUG07/00112233/006-12345678921E1**

|                       |  |
|-----------------------|--|
| <b>FO</b>             | Transaction code   |
| <b>006-1234567890</b> | Carrier code, dash, and original issue ticket number   |
| <b>MIA20AUG07/</b>    | City and date of original issue e-ticket, slash  |
| <b>00112233/</b>      | Issuing agency's ARC/IATA number, slash  |
| <b>006-1234567892</b> | Carrier code and the first exchange document number  |
| <b>1</b>              | Check digit (optional)   |
| <b>E1</b>             | ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A |

Here is an example of the FO entry for the second exchange of an e-ticket, when the first exchange document was a paper ticket:

**FO 006-1234567890MIA20AUG07/00112233/006-12345678921C1234**

|                       |  |
|-----------------------|--|
| <b>FO</b>             | Transaction code   |
| <b>006-1234567890</b> | Original issue e-ticket number                                 |
| <b>MIA20AUG07/</b>    | City and date of original issue e-ticket, slash                |
| <b>00112233/</b>      | Issuing agency's ARC/IATA number, slash                        |
| <b>006-1234567892</b> | First exchange paper ticket number                             |
| <b>1</b>              | Check digit (optional)   |
| <b>C1234</b>          | Coupon indicator (the letter C) followed by the coupon numbers |

Here is an example of the FO entry for the second exchange, when there are two exchange documents. When exchanging multiple documents for an e-ticket, only one of those documents can be an e-ticket; the other document must be paper.

**FO 006-1234567890MIA20AUG07/00112233/006-98765432103C4/006-12345678921E1**

|                        |  |
|------------------------|--|
| <b>FO</b>              | Transaction code   |
| <b>006-1234567890</b>  | Original issue e-ticket number   |
| <b>MIA20AUG07/</b>     | City and date of original issue e-ticket, slash  |
| <b>00112233/</b>       | Issuing agency's ARC/IATA number, slash  |
| <b>006-98765432103</b> | Exchange paper document number   |
| <b>3</b>               | Check digit (optional)   |
| <b>C4/</b>             | Coupon indicator (the letter C) and coupon numbers, slash  |
| <b>006-1234567892</b>  | Exchange e-ticket number   |
| <b>E1</b>              | ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A |

## 7.6 VOIDING E-TICKETS

**HE TWX**

E-BILJETŲ ANULIAVIMAS

Išrašytus E-biljetus galima anuliuoti.

Pirmiausia reikia atsiversti E-bilieto **TWD displėjų**, tuomet surinkti komandą **TWX**.

Sistemos atsakymas:

OK-ETKT UPDATED

SALE IS CANCELED IN REPORTING SYSTEM

Anuliuavus bilietą, rezervacijoje esančiame FA elemente atsiranda **EV** indikatorius:

5 FA PAX 081-1688283501/EVQF/S2

## 7.7 PNR CHANGE RESTRICTIONS

Norint išlaikyti sinchronizuotą informaciją tarp Amadeus ir Aviakompanijų sistemų, atspausdinus E-bilieta, neleidžiami kai kurie rezervacijos pakeitimai.

Atspausdinus E-bilieta, rezervacijoje negalima keisti:

1. Keleivio **pavardės**
2. Anuluoti **FA** elemento
3. Anuluoti keleivio **ID**
4. Keisti keleivio "**type code**" (CHD, INF, MIL ...)

Jei reikia rezervacijoje keisti pavardę, siūlomos tokios išeitys:

- 1) anuliuoti E-bilieta (TWX), pakeisti pavardę rezervacijoje ir perspausdinti E-bilieta nauja pavarde
- 2) E-bilieta perspausdinti į popierinį (TWP)
- 3) anuliuoti PNR, rezervuoti iš naujo ir išspausdinti naują E-bilieta.

## 7.8 SYSTEM'S ERROR RESPONSES

|   |  |
|---|--|
| TTP/T1<br>EXCHANGE DOC IN FO DOES NOT MATCH ETKT RECORD | TWD <b>NOT</b><br>displayed before<br>TTP/ET input   |
| TTP<br>ETKT DISALLOWED - NEED AIRLINE R/LOC-RETRY       | No Rec.loc is returned to<br>AMA PNR or no segment<br>in the itinerary for<br>validation carrier |
| TTP<br>ETKT DISALLOWED FOR CARRIER - CONJUNCTIVE TKT    | Conjunctive E-ticket not<br>allowed for carrier  |
| TTP<br>INFANT NOT ALLOWED FOR ETKT                      | Infant not allowed for<br>booked carrier   |
| TTP<br>ETKT RJT - NO INTERLINE BETWEEN CARRIER          | No interline agreement exist<br>between booked carrier   |
| TTP<br>AIRLINE PROHIBITS ETICKET                        | Airline does not<br>allow E-tickets.   |

TTP  
SSRFOID EXCEEDS MAXIMUM LENGTH OF 20 CHARACTERS  
If an individual FOID  
has more than 20 characters

TTP  
NOT ALL COUPONS AVAIL FOR EXCHANGE IN ETKT RECORD

TWREF  
PNR IN AAA NOT ASSOCIATED TO ETKT RECORD  
ET in PNR and latest  
displayed (TWD) ET not the  
same

TWX  
DOCUMENT NOT AVAILABLE FOR CANCEL REQUEST - USE TWREF  
ET not in  
new/former period

TWD/TKT 125-2192662507  
SECURED ETKT RECORD(S)  
E-ticket not allowed  
for display on location